



Before the
Colonial Beach Town Council

Held at
Colonial Beach Town Center
22 Washington Avenue, Colonial Beach, VA 22443

Wednesday, October 6, 2021 at 06:00 PM
Town Council Work Session
AGENDA

1. Call To Order
 2. Roll Call of Members
 3. Approval of the Agenda
 4. Council Member Liaison and Commission Reports
 5. Presentations
 - a. Sidewalk Fundraiser, Rosy Morgan
 - b. James Monroe Birthplace, Bucky Doerr, Cheif Docent of Monroe Birthplace
 - c. Marketing and Communications Update, Suzan French Genace, FlackShack
 - d. CB Redevelopment and Housing Authority, Andrea Clement, Secretary for CBRHA
 6. Citizen Input (3 minutes allowed, per citizen)
(Comments will be limited to three minutes, per person, to provide enough time for each citizen to speak.)
 7. Old Business
 8. New Business
 - a. Resolution #42-21, Amends Resolution #38-21, removing the dollar amounts and adding percentages **(TAB A)** J.C. LaRivere, Grant Writer/Coordinator
 - b. Resolution #43-21, Amends Resolution #39-21 removing the dollar amounts and adding percentages **(TAB B)** J.C. LaRivere, Grant Writer/Coordinator
 - c. Resolution #44-21, Amends Resolution #41-21, removing the dollar amounts and adding percentages **(TAB C)** J.C. LaRivere, Grant Writer/Coordinator
 - c. Blight Reduction Update **(TAB D)**
Kathleen Easley, Zoning Administrator
 - d. Tree Replacement Discussion
Kathleen Easley, Zoning Administrator
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e. Reserve Account (Yacht Club Money) Review (TAB E)

Lisa Okes, Chief Financial Officer

f. Legislative Agenda Discussion

India Adams-Jacobs, Town Manager

9. Closed Meeting

I move that the Town Council of the Town of Colonial Beach, Virginia convene in closed meeting for the following purposes and to discuss the following subjects, all of which are exempt by Virginia law from public meeting requirements as indicated, namely:

Pursuant to Virginia Code § 2.2-3711(A)(7) consultation with legal counsel pertaining to pending litigation, where such consultation in open meeting would adversely the litigating posture of the public body for litigation now pending in **Westmoreland County Circuit Court**

and

Pursuant to Virginia Code §2.2-3711(A)(1) discussion of assignment of duties and resignation of specific public officers, appointees, or employees of any public body

and

Pursuant to Virginia Code §2.2 -3711(A)(8) consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel in the **matter of real estate title issues involving town owned real property**

10. Adjournment/Recess

Tab A

COUNCIL PAPER

At the regular meeting held on Wednesday, October 6, 2021 at the Colonial Beach Town Center

RESOLUTION # 42-21, Amends Resolution #38-21, Endorses VDOT TAP Grant Application, Historic Excursion Pier Terminal Project, by removing dollar amounts and adding percentages

WHEREAS, the purpose of this application is to restore and upgrade the pier to allow large vessels to board and unload passengers; and

WHEREAS, this would allow Colonial Beach to become a popular waterway transit stop on the Potomac as the Town was historically; and

WHEREAS, the Planning Commission unanimously endorsed this project; and

~~**WHEREAS**, the total cost of this project is estimated to be \$2,500,000.00; and~~

~~**WHEREAS**, the town is seeking \$2,000,000.00 which is the maximum funding request for this program, to fund this project.~~ the town is seeking grant funds and will offer the requisite twenty percent (20%) local match

NOW THEREFORE BE IT RESOLVED by the Colonial Beach Town Council at its meeting on October 6, 2021, approves the amendments to Resolution #38-21 that the Town approved endorsing the Virginia Department of Transportation's Transportation Alternative Program Application seeking the amount of \$2,000,000.00 for the purpose of constructing the Historic Excursion Pier Terminal on September 22, 2021.

Tab B

COUNCIL PAPER

At the regular meeting held on Wednesday, October 6, 2021 at the Colonial Beach Town Center

Resolution # 43-21, Amends RESOLUTION # 39-21, Endorses VDOT TAP Grant Application, Walk/Bike Path to Monroe Birthplace by removing dollar amounts and adding percentages

WHEREAS, the purpose of this application is to create a pathway to the Monroe Birthplace parallel to Route 205 that would increase access and visitation from tourists and townspeople; and

WHEREAS, this would promote exercise, public health, and learning experiences regarding the unique history of our town; and

WHEREAS, the Planning Commission unanimously endorsed this project; and

WHEREAS, the Town's status as the birthplace of James Monroe, the 5th President of the United States, is an important and unique aspect of our heritage that should be easily accessible to all residents of the Town and our visitors; and

~~**WHEREAS**, the total cost of this project is estimated to be \$1,234,730; and~~

WHEREAS, the town is seeking \$987,784 in grant funds and will offer the requisite twenty percent (20%) \$246,946 as a local match.

NOW THEREFORE BE IT RESOLVED by the Colonial Beach Town Council at its meeting on October 6, 2021 approves the amendments to Resolution #39-21 that the Town approved endorsing the Virginia Department of Transportation's Transportation Alternative Program Application seeking the amount of \$987,784 in grant funds with a match offer of \$246,946 for the construction of a walk/bike path that will run parallel to Route 205 to Monroe Birthplace on September 22, 2021.

Tab C

COUNCIL PAPER

At the regular meeting held on Wednesday, October 6, 2021 at the Colonial Beach Town Center

RESOLUTION #44-21, Amends Resolution #41-21, Endorses VDOT Revenue Sharing Program, Dwight Ave Extension, removing the dollar amounts and adding percentages

At a regularly scheduled meeting of the Town of Colonial Beach Town Council held on October 6, 2021, on a motion by ____ seconded by ____, the following resolution was adopted by a vote of

WHEREAS, the Town of Colonial Beach Town Council desires to submit an application for an allocation of funds of ~~up to Three Hundred Eleven Thousand Three Hundred and Nineteen Dollars (\$311,319)~~ through the Virginia Department of Transportation FY23 SYIP cycle for Fiscal Year 2027-28, Revenue Sharing Program; **and**,

WHEREAS, ~~Three Hundred Eleven Thousand Three Hundred and Nineteen Dollars (\$311,319)~~ of these funds are requested to fund an approximate 975 ft. extension to Dwight Ave. from 12th Street to Forest Avenue, providing the critical need for emergency services, as a secondary route connection between the Classic Shores and Riverside Meadows subdivisions in the Town of Colonial Beach. Storm water management required; **and**,

WHEREAS: The Town of Colonial Beach Town Council hereby supports this application and will offer the fifty percent (50%) local match to ~~for an allocation of Three Hundred Eleven Thousand Three Hundred and Nineteen Dollars (\$311,319)~~ through the Virginia Department of Transportation FY23 SYIP cycle for Fiscal Year 2027-28 Revenue Sharing Program.

NOW THEREFORE BE IT RESOLVED, that the Town Council of the Town of Colonial Beach hereby commits to fund its local share of preliminary engineering, right-of-way and construction (as applicable) of the project(s) under agreement with the Virginia Department of Transportation in accordance with the project financial document(s).

BE IT FURTHER RESOLVED, that the Town Manager is authorized to execute all agreements and/or addendums for any approved projects with the Virginia Department of Transportation.

ADOPTED on this 6th day of October 2021.

A COPY ATTEST

Heather Oliver, Town Clerk

Tab D



TO: India Adams-Jacobs, Town Manager
FROM: Kathleen Easley, Planning and Zoning Department
COPY: Kaylynn DeBernard
SUBJECT: Blight Reduction
DATE: October 6, 2021

SUMMARY:

Blight encompasses vacant lots, abandoned buildings, and houses in derelict or dangerous shape, as well as environmental contamination.

BACKGROUND:

"Blighted property" means any individual commercial, industrial, or residential structure or improvement that endangers the public's health, safety, or welfare because the structure or improvement upon the property is dilapidated, deteriorated, or violates minimum health and safety standards, or any structure or improvement previously designated as blighted.

In the last year, code enforcement has addressed 148 code violations including high weeds and grass, trash and debris, dilapidated structures, and junk vehicles.

ISSUE:

The issue is blighted properties located in the town. Blighted properties decrease surrounding property values, erode the health of local housing markets, pose safety hazards, and reduce local tax revenue.

ALTERNATIVES:

Change, increase, decrease or alter code enforcement procedures.

FISCAL IMPACT:

Blighted properties decrease surrounding property values and reduce local tax revenue.

RECOMMENDATION:

Staff recommends continuing current blight reduction strategies but welcomes other feedback on reducing blight in town.

Tab E



TO: Town Council
FROM: Lisa M. Okes, CFO
COPY: India Adams-Jacobs, Town Manager
SUBJECT: Yacht Club Funds
DATE: October 6, 2021

SUMMARY:

Staff would like to begin a discussion on the future use of the Yacht Club Funds, also referred to as the Reserve Account (Town Code Section 2-80). We currently have multiple CIP items without dedicated funding including various VDOT grant opportunities that require a committed local fund match. Staff believes that allocating the Yacht Club funds towards the completion of CIP items is the best option.

BACKGROUND:

In December of 1988, the Town sold the Bay Yacht Center, property deeded to the Town by Henry J. Kintz, on October 31, 1982, for the sum of \$1,084,375.99. The proceeds from this sale were initially invested, and on May 10, 1990, the Town Council adopted Ordinance 284 – Investment of Yacht Center Funds and amended the Town Code to include Section 2-80 – Investment of Bay Yacht Center Proceeds. Under this Ordinance, the funds could not be used or expended without the approval of two-thirds of the Town Council. Over the years, some of these funds have been used and Section 2-80 was subsequently amended and became known as the Reserve Account. The total remaining funds are \$562,108.

ISSUE:

The Town has multiple CIP items which have no identified funding. We have also applied for various VDOT grants that will require us to identify and commit local matching funds. The Yacht Club Funds are not currently earning any significant interest and could be used towards our CIP projects and/or local grant matching requirements.

ALTERNATIVES:

Town Council can choose to leave these funds in the current account earning little interest, find a more profitable investment option and keep the funds as a Reserve Account, or use the funds to complete items on the CIP list.

FISCAL IMPACT:

This is an information briefing only. There is currently no fiscal impact.

RECOMMENDATION:

We have had previous discussions regarding identifying the funding needed to complete items on our CIP plan and how to fund the grant local match requirements. Allocating the Yacht Club funds towards these items would resolve these issues and allow us to move forward. Staff recommends that Town Council allocate the Yacht Club funds towards completion of CIP items.