

2021



TOWN OF COLONIAL BEACH
TREASURER'S OFFICE
P. O. BOX 450
COLONIAL BEACH, VIRGINIA 22443
(804) 224-7183 FAX (804) 224-7185

RE: BUSINESS LICENSE APPLICATION

Dear Business Owner:

I have enclosed application forms for the Business, Professional, and Occupational License for the Town of Colonial Beach. The completed application is due in my office by **APRIL 1st**

Under §13.1-11 of the Colonial Beach Code of Ordinances, no business license shall be issued until the applicant has produced satisfactory evidence that all delinquent business, personal property, meals, transient occupancy, severance and admissions taxes owed by the business to the town have been paid.

Taxes not based on gross receipts are due with the application. These are the flat fee taxes which include the following business categories: carnivals, circuses, speedways, fortune tellers, clairvoyants, practitioners of palmistry, massage parlors, alcoholic beverages, coin-operated machines, automobile graveyards, and door-to-door vendors. Checks for these taxes and associated fees should be enclosed with your application. **Payment of Business License fees will be due no later than May 1st**
Penalty and interest will accrue after May 1st.

Under §58.1-7303.1 of the Virginia State Code, a penalty of 10 percent of the tax may be imposed upon the failure to file an application or the failure to pay the tax by the appropriate due date. Only the late filing penalty shall be imposed by the assessing official if both the application and payment are late; however, both penalties may be assessed if the assessing official determines that the taxpayer has a history of noncompliance.

If you have any questions, please contact me at (804) 224-7183, Monday through Friday, between the hours of 8:30 a.m. and 4:30 p.m. Thank you for your cooperation.

Sincerely,
R. Adam Schaefer
Payment & Revenue Manager MGDT

Enclosures

*****Note: Are your Personal Property Taxes up to date? If not, contact the Treasurer's Office at 804-224-7183*****

2021

TOWN OF COLONIAL BEACH
P. O. BOX 450
COLONIAL BEACH, VA 22443
(804) 224-7183 - FAX (804) 224-7185 LICENSE #
APPLICATION FOR BUSINESS LICENSE -

PLEASE PRINT OR TYPE EXACTLY AS LICENSE IS TO BE ISSUED

TRADE NAME STATE TAX I.D.#
OWNER'S NAME FEDERAL TAX I.D.#
BUSINESS ADDRESS SOCIAL SECURITY#
CITY, STATE & ZIP CODE DATE BUSINESS BEGAN IN THE TOWN
TELEPHONE NUMBER () FAX NUMBER ()
MAILING ADDRESS (if other than bus. address) NATURE OF BUSINESS OR PROFESSION

If business is conducted in the home, a Home Occupation Permit is required.
Application is for (check one): New License (Estimate gross receipts for current year)
Renewal (Actual gross receipts for preceding year)

APPLICATION DUE APRIL 1ST

Table with 6 columns: CATEGORY, CODE, GROSS RECEIPTS, CATEGORY, CODE, GROSS RECEIPTS. Rows include Contractors, Retail Sales, Professional Services, and Financial & Real Estate.

OUT OF TOWN CONTRACTORS: Attach copy of your current locality business license

ABC LICENSE APPLIED FOR AND PERMITTED

MIXED BEVERAGES - CAPACITY SEATING FEE \$

ALCOHOLIC BEVERAGES: (check only one which applies)

Table with 4 columns for alcoholic beverage categories: Retail on-premises beer only, Retail off-premises beer only, Retail on and off premises beer only, and Retail on and off premises wine and beer only.

COIN OPERATED MACHINES - SODA OTHER

IMPORTANT INFORMATION

Applications are due March 1st. Any license tax not received by April 1st will be considered delinquent. A 10% penalty may be added for failure to file the application or pay the tax on time. Also interest of 10% per annum will accrue on all amounts not paid by the due date.

I certify that the statements and figures on this application are true and correct to the best of my knowledge and belief.

Signature of Applicant

EXEMPT:

Date

2021