

**RESOLUTION #32-20, Accepts the Resignation of Richard Douglas as Zoning Administrator**

**WHEREAS**, Richard Douglas has served as the Zoning Administrator for the Town of Colonial Beach since August 7, 2019; and

**WHEREAS**, Richard Douglas submitted his resignation on August 4, 2020

**NOW THEREFORE BE IT RESOLVED** by the Colonial Beach Town Council at a Regular Town Council Meeting on August 19, 2020 that the resignation of Richard Douglas is accepted, effective August 14, 2020; and

**BE IT FURTHER RESOLVED** that Richard Douglas shall be provided with any and all leave payouts permitted by the personnel policy manual for employees who provide two weeks' notice prior to departure.

*Upon motion made by Ms. Roberson and seconded by Mr. Alger, Resolution #32-20, as written, passed with a unanimous vote of council members present.*

	<u>Aye</u>	<u>Nay</u>		<u>Aye</u>	<u>Nay</u>
<i>Blunt</i>	X		<i>Leamon</i>	<i>absent</i>	
<i>Alger</i>	X		<i>Roberson</i>	X	
<i>Cirbee</i>	<i>absent</i>		<i>Schick</i>	X	
<i>Eye</i>	X				

**THIS IS TO CERTIFY THIS IS A TRUE COPY OF AN ORIGINAL RESOLUTION**, approved by the Town Council at a Meeting of Council held Wednesday, August 19, 2020 at the Colonial Beach Town Center, with a quorum of Council being present.

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Heather Oliver, Town Clerk