



**Minutes of the
Colonial Beach Town Council
Work Session held on
Friday, June 5, 2020 at 10:00 a.m.**

Colonial Beach Town Center
22 Washington Avenue

Present

Eddie Blunt, Mayor
Robin Schick, Vice Mayor
Frank Alger, III, Council Member
Pat Ey, Council Member
Vicki Roberson, Council Member

Absent

All Council Members were present, with the exception of Steve Cirbee.

Also Present

Town Manager, Quinn Robertson
Town Clerk, Kathleen Flanagan
Deputy Town Manager, Rob Murphy
CFO, Lisa Okes
Chief of Police, Bruce Hough
Deputy Town Clerk, Heather Oliver

Call to Order

Mayor Blunt called the meeting to order at 10:00 a.m.

Roll Call of Members

Mayor Blunt noted that all council members were present, with the exception of Steve Cirbee.

Approval of the Agenda

Mr. Leamon made a motion to approve the agenda as written. Mr. Ey seconded the motion.

Mayor Blunt called for a roll call vote. Mr. Alger voted “aye,” Ms. Ey voted “aye,” Mr. Leamon voted “aye,” Ms. Roberson voted “aye,” Ms. Schick voted “aye,” and Mayor Blunt voted “aye.”

The motion to approve the Agenda as written passed with a unanimous vote of council members present.

Presentations

FY 2021 Budget Presentation, Lisa Okes

Mr. Robertson reported the highlights of the budget provided in the power point presentation.

Mr. Robertson noted the decrease in the budget and described it as a conservative approach to the COVID-19 and its unforeseen economic impact.

Mr. Robertson further noted that there is anticipated revenue from property sales in the amount of \$150,000.

Mr. Robertson stated the budget revenue and expenditures in the general, water and sewer fund and the difference from last year’s fiscal year.

Mayor Blunt asked if more people are brought online for water and sewer, will it cause the water bill to eventually level off or lower the cost.

Mr. Robertson stated that any year you do not raise the water rate with the raise of cost of living. It can be shown as a reduction in the end.

Ms. Schick noted the council received a thorough evaluation of this budget. The budget that is being presented came from enormous amount of labor from the finance department. This was a difficult time to work on a budget and we expect changes in the future within the budget.

Ms. Schick further noted the budget includes a GIS technician position for public works that will be vital for storm water management and is not entirely funded from tax-payers money.

Parks and Recreation department will take off in January and only be a half-year expense.

The requirements for the police department will change and additional training will be needed, and additional funding needed can come from the contingency line.

Grants are ongoing and are in pursuit for the town and its projects.

Mr. Robertson stated that there was over \$400,000 of unassigned money prior to COVID-19 that would not be touched without informing council and that here we are in June and the Town Office has not come to ask to use that money.

Mayor Blunt stated there will be a ton of money from state level that will help fund the police department.

Mayor Blunt noted that he agreed with Mr. Robertson that this is a difficult time to work on a budget and the conservative approach is good business sense.

New Business

Public Hearing

Resolution #18-20, Adoption and Appropriation of Fiscal Year 2021 Budget and Adoption and Appropriation of the Fiscal Year 2021 Budget for the Colonial Beach School Board

Open Public Hearing

At 10:23 a.m. Mayor Blunt opened the Public Hearing

Mr. Turner, Colonial Beach School Board Superintendent

Mr. Turner stated that he was torn over the budget. He understands the state we are in and the Town needed to be conservative. But as a school superintendent it is tough to have the budget cut. It is his job to provide top notch resources and educators for his students.

Mr. Turner further stated that throughout COVID-19 his teachers and teams provided top notch to finish out the school year.

Mr. Turner noted that he was looking forward to this budget season and the resources he would be able to obtain for his students. Unfortunately, COVID-19 hit and caused a cut to the school budget.

Mr. Turner further noted that he was glad to hear that there is opportunity to address this concern at a later date and understands the need to be conservative at this time.

Mr. Turned thanked the council for their time and efforts throughout COVID-19 and wants to keep the line of communication open between the School Board and the Town.

Ms. Schick noted she appreciated the work the Mr. Turner and Ms. Payne have been doing through this.

Mr. Blunt congratulated the graduating class of 2020 from Colonial Beach School.

Close Public Hearing

At 10:31 a.m. Mayor Blunt closed the Public Hearing.

Motion to Approve

Mayor Blunt noted that action Resolution #18-20 will take place after seven days on June 13, 2020 at the next Town Council Meeting.

Citizen Input

No input from citizens.

Closed Meeting

There was no closed meeting.

Adjournment/Recess

Mr. Leamon made a motion to adjourn the meeting. Mr. Ey seconded the motion.

Mayor Blunt called for a roll call vote. Mr. Alger voted “aye,” Mr. Ey voted “aye,” Mr. Leamon voted “aye,” Ms. Schick voted “aye,” Mr. Alger voted “aye,” and Mayor Blunt voted “aye.”

At 10:32 a.m. Mayor Blunt adjourned the meeting.

Town Clerk