



**Minutes of the
Colonial Beach Town Council
Regular Meeting held on
Wednesday, April 17, 2019 at 6:00 p.m.**

Colonial Beach Town Center
22 Washington Avenue

Present

Eddie Blunt, Mayor
Robin Schick, Vice Mayor
Frank Alger, III, Council Member
Steve Cirbee, Council Member
Pat Ey, Council Member
Dallas Leamon, Member
Vicki Roberson, Council Member

Absent

All Council Members were present.

Also Present

Town Manager, Quinn Robertson
Town Clerk, Kathleen Flanagan
Deputy Town Manager, Rob Murphy
Zoning Administrator, Allyson Finchum
Chief of Police, Bruce Hough

Call to Order

Mayor Blunt called the meeting to order at 6:00 p.m.

Moment of Silence/Pledge of Allegiance

Mayor Blunt led the meeting in a Moment of Silence and the Pledge of Allegiance.

Roll Call of Members

Mayor Blunt noted that all council members were present.

Additions to the Agenda

There were no additions to the agenda.

Approval of the Agenda

Mr. Leamon made a motion to approve the Agenda as written. Mr. Ey seconded the motion.

Mayor Blunt called for a roll call vote. Mr. Alger voted “aye,” Mr. Ey voted “aye,” Mr. Leamon voted “aye,” Mr. Cirbee voted “aye,” Ms. Roberson voted “aye,” Ms. Schick voted “aye,” and Mayor Blunt voted “aye.”

The motion to approve the Agenda as written passed with a unanimous vote of council members present.

Approval of Minutes

Ms. Roberson made a motion to approve minutes for the March 6, 2019 Work Session and the March 20, 2019 Regular Meeting. Mr. Alger seconded the motion.

Mayor Blunt called for a roll call vote. Mr. Alger voted “aye,” Mr. Ey voted “aye,” Mr. Leamon voted “aye,” Mr. Cirbee voted “aye,” Ms. Roberson voted “aye,” Ms. Schick voted “aye,” and Mayor Blunt voted “aye.”

The motion to approve the minutes was passed with a unanimous vote of council members present.

Council Member Announcements

Ms. Roberson thanked Ms. Schick for attending the Regional Local Government Roundtable. She is looking forward to hearing a report on the Osprey Festival. She would like to have a discussion on decals and the no wake zone at some point in time.

Ms. Schick stated she attended the Regional Local Government Roundtable and reported the localities that were in attendance. She made point of contacts with people from different programs that deal with the shoreline, Mr. Bateman is one of them. She announced that Save the Bay day was June 1st. There are currently discount prescription card pamphlets at Town Hall that are eligible at CVS, Rite Aid and pet prescriptions.

Mayor Blunt thanked Ms. Riemherr for organizing the Osprey Festival, it was informative, well organized and wonderful for being a first-time festival.

Mayor Blunt reported the “no wake zone” buoys were put in place last week and we are still working with the Department of Game and Inland Fisheries.

Mr. Cirbee stated the decision was pushed by all the marine and property owners in the town on Monroe Bay. It is a program that was initiated over five years ago by those owners. This is

something that needed to be done for the conservation of the environment and the safety of others.

Presentations

Colonial Beach Schools

Ms. Roberson stated the school was having a meeting and could be in attendance later, not sure.

Westmoreland County Board of Supervisors

Mr. Roberson reported last Monday night at the Board of Supervisor meeting a 2-cent tax increase was approved. This tax increase would go towards a contingency line for Westmoreland County. This increase was to help keep the interest rate down for the new high school.

Mr. Roberson further reported next Monday at 6pm is a Board of Supervisors Public Hearing in Montross on the budget. It has been discussed the Board will have the Sheriff's Department start charging event coordinators for the services of the Department. The budget was \$37,000 over due to overtime for those events.

Mr. Cirbee asked Mr. Roberson where the funds for the school are coming from.

Mr. Roberson responded that Mr. Risavi has been creative in obtaining funds from grants for the school.

Mr. Cirbee asked if there were any updates on the Solar Farms and Section 8 housing.

Mr. Roberson responded the one matter of the housing has been defunded and the solar farms are going in near Hall's and the big one near Montross.

Ms. Schick asked for assurance that the debt service would not fall on the Town of Colonial Beach.

Mr. Roberson responded the 2 cent raise in taxes could eventually be used for the school.

Planning Commission

Ms. Finchum reported the commission is working on the ordinance for food truck vendors. They are currently working on Chapters 1, 2 and 3 of the comp plan.

Mr. Cirbee stated he researched to see if our roads could allow food trucks to operate on the road. After research, it doesn't look like it would be possible.

Ms. Finchum stated there is a mobile food vendor permit that the applicant could obtain from VDOT.

Downtown Colonial Beach

Ms. Reimherr reported the first Osprey Festival was successful and made a profit. Visitors are enjoying the Trolley Tour and the information from the local drivers.

Chamber of Commerce

Ms. Mack reported Town of Colonial Beach was mentioned in the Chesapeake Magazine for the garden tour.

Ms. Mack further reported on the upcoming events sponsored by the Chamber of Commerce.

Colonial Beach Foundation

Mr. Nelson presented postcard flyers inviting the residents to an informational cook out and it was sent out to residents.

The foundation and Chamber of Commerce have come to an agreement for WWER to be housed at the Chamber of Commerce.

Mr. Nelson reported the upcoming events sponsored by the Colonial Beach Foundation.

Bronwyn Congdon, 2020 Census

Ms. Congdon stated she was a recruiter for the 2020 Census and the Northern Neck is included in her assigned territory. She would like to build a relationship with the Town and find venues to present the importance of the 2020 Census and information about the Census. She also would like to recruit graduating seniors into the program.

Quinn Robertson, Water and Sewer

Mr. Robertson reported the research to support an increase in the Water and Sewer rates.

Mayor Blunt asked if the increase would take \$235.00 to \$305.00 quarterly per resident.

Mr. Robertson responded that it would bring the cost up to \$305.00 quarterly.

Quinn Robertson, Monthly Reports

Mr. Robertson reported on the monthly reports from the various departments of Town Hall.

Torrey Smith Park is near the finish line.

Mr. Robertson stated the Town is in need of new parking meters. The current meters need updating. There is interest into a more cellphone user friendly meter.

Mayor Blunt suggested to reach out to other jurisdictions to piggyback off of their contracts.

Mr. Cirbee asked what was wrong with the current meters that were just purchased 7 years ago and were supposed to be the best meters.

Ms. Schick responded the current meters have had multiple problems and have crashed on busy weekends.

Mr. Robertson stated the Town is switching to the Edmunds software for financial duties.

Colonial Beach Schools, Mr. Turner, Colonial Beach Schools Superintendent

Mr. Turner reported that he will be ready to present and answer council's questions at the next work session.

New Business

Resolution #20-19, Intent to Lease Town-Owned Waterfront Property to Individuals for the Construction and/or Maintenance of Piers

Open Public Hearing

At 7:43 p.m. Mayor Blunt opened the public hearing.

Jeff Eisensmith, 6th and Beach Ave., stated he was thankful for the council addressing this matter.

Close Public Hearing

At 7:44 p.m. Mayor Blunt Closed the Public Hearing

Council Action

Mr. Leamon made a motion to approve Resolution #20-19, as written. Mr. Alger seconded the motion.

Mayor Blunt called for a roll call vote. Mr. Alger voted "aye," Mr. Ey voted "aye," Mr. Leamon voted "aye," Mr. Cirbee voted "aye," Ms. Roberson voted "aye," Ms. Schick voted "aye," and Mayor Blunt voted "aye."

The motion to approve Resolution #20-19, as written, passed with a unanimous vote of council members present.

RESOLUTION #20-19, Intent to Lease Town-Owned Waterfront Property to Individuals for the Construction and/or Maintenance of Piers

WHEREAS, the Colonial Beach Town Council has expressed its intent to lease town-owned waterfront property to individuals for the construction and/or maintenance of docks or piers under uniform conditions; and

WHEREAS, those waterfront parcels are identified as:

The land from 3rd Street to 12st Street along the Potomac River between mean low water line and roads known as Beach Avenue identified as Tax Map #3A3-3-A.

WHEREAS, the Colonial Beach Town Council has held a duly advertised Public Hearing pursuant to VA Code Sections 15.2-1800 and 15.2-2101 on April 17, 2019.

NOW THEREFORE BE IT RESOLVED, the Town Manager is hereby directed to begin processing applications from individual property owners for the construction and/or maintenance of docks or piers that connect to town-owned parcels.

BE IT FURTHER RESOLVED that approval of individual lease agreements shall be made in accordance with all applicable local and state code requirements by the Colonial Beach Town Council.

Public Hearing

Resolution #21-19, Intent to Sell Certain Town-Owned Property

Open Public Hearing

At 7:46 p.m. Mayor Blunt opened the public hearing.

Joyce Reimerr, Downtown Colonial Beach, stated she would like to see the property sell for maximum value and would like to complete the Historic District certification process to help with that goal.

Eric Nelson, stated he was glad that this was happening, and it helps give the local realtors clarity of what is expected with the sale.

Close Public Hearing

At 7:53 p.m. Mayor Blunt closed the public Hearing.

Council Action

Mr. Cirbee made a motion to approve Resolution #21-19, as written. Mr. Alger seconded the motion.

Ms. Schick made a motion to strike parcel 15 in the last paragraph. Mr. Cirbee seconded the motion.

Mayor Blunt called for a roll call vote. Mr. Alger voted “aye,” Mr. Ey voted “aye,” Mr. Leamon voted “aye,” Mr. Cirbee voted “aye,” Ms. Roberson voted “aye,” Ms. Schick voted “aye,” and Mayor Blunt voted “aye.”

The motion to approve Resolution #21-19, as amended, passed with a unanimous vote of council members present.

RESOLUTION #21-19, Intent to Sell Certain Town-Owned Property

WHEREAS, the Colonial Beach Town Council has expressed its intent to sell the following town-owned properties; and

WHEREAS, those parcels are identified as:

ALL THAT CERTAIN TRACT OR PARCEL OF LAND WITH STRUCTURES, IDENTIFIED AS 3A2-2-75-11, LOCATED AT 16 N. IRVING AVE (SCHOOL BOARD OFFICE)

ALL THAT CERTAIN TRACT OR PARCEL OF LAND WITH STRUCTURES, IDENTIFIED AS 3A2-2-75-12, EASTERN PART OF FORMER LOTS 12 & 13 BK 75, LOCATED AT 18 N. IRVING AVE (OLD WESTMORELAND BANK)

ALL THAT CERTAIN TRACT OR PARCEL OF LAND WITH STRUCTURES, IDENTIFIED AS 3A2-2-75-12A, CENTER PART OF FORMER LOTS 12 & 13, LOCATED AT 106 HAWTHORN ST (CHAMBER OF COMMERCE BUILDING)

ALL THAT CERTAIN TRACTS OR PARCELS OF LAND WITH OR WITHOUT STRUCTURES, IDENTIFIED AS 3A2-2-81-7,8,9,9A,10A,10,&11 (VISITOR CENTER, SNACK SHOP(WILLEY'S), & BOARDWALK PARKING) LOCATED AT OR NEAR 1 HAWTHORN ST (PARCELS ARE BOUND BY HAWTHORNE ST TO THE SOUTH, TAYLOR ST TO THE WEST, BOARDWALK TO THE EAST, AND HIGH TIDES TO THE NORTH,

ALL THAT CERTAIN TRACTS OR PARCELS OF LAND WITH OR WITHOUT STRUCTURES, IDENTIFIED AS 3A2-2-82-16A,17&18 (NEXT TO BEACH SHOP)(BATHROOMS ON BOARDWALK) (PARCELS ARE BOUND BY THE SOUTHERN BOUNDARY LINE OF LOT 15 TO THE SOUTH, TAYLOR ST TO THE WEST, WILDER AVE TO THE NORTH AND THE BOARDWALK TO THE EAST)

WHEREAS, the Colonial Beach Town Council has held a duly advertised Public Hearing pursuant to VA Code Sections 15.2-1800 and 15.2-2101 on April 17, 2019.

NOW THEREFORE BE IT RESOLVED, the Town Manager is hereby directed to begin marketing the above-named properties in accordance with Town Council’s intent to sell these properties.

BE IT FURTHER RESOLVED that approval of individual sales agreements shall be made in accordance with all applicable local and state code requirements by the Colonial Beach Town Council.

Resolution # 22-19, Intent to Hold a Public Hearing to Amend Town Code, Article III, Section 13.1-41

Mr. Leamon made a motion to approve Resolution #22-19, as written. Ms. Roberson seconded the motion.

Mayor Blunt called for a roll call vote. Mr. Alger voted “aye,” Mr. Ey voted “aye,” Mr. Leamon voted “aye,” Mr. Cirbee voted “aye,” Ms. Roberson voted “aye,” Ms. Schick voted “aye,” and Mayor Blunt voted “aye.”

The motion to approve Resolution #22-19, as amended, passed with a unanimous vote of council members present.

RESOLUTION #22-19, Intent to Hold a Public Hearing to Amend Town Code, Article III, Section 13.1-41

WHEREAS, the Colonial Beach Town Council has expressed its intent to amend Town Code, Article III, Boardwalk Vendors and Peddlers Program as follows:

Sec. 13.1-41. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Municipal property means those areas owned by the Town of Colonial Beach.

Peddle and peddling means and includes the act of carrying from door to door any goods, wares or merchandise and offering to sell or barter the goods, wares or merchandise or actually selling or bartering such goods, wares or merchandise.

Peddler means and includes, but is not limited to, any person who carries from door to door any goods, wares or merchandise in a vehicle and offers to sell or barter the goods, wares or merchandise or who actually sells or barter the goods, wares or merchandise.

The term "peddler" does not include the following:

(1)

A farmer who peddles farm products grown or produced by such farmer and not purchased by such farmer for sale in the town; and

(2)

A merchant who sells and delivers goods, wares or merchandise at the same time to dealers or retailers, institutions or commercial or industrial establishments and not to consumers.

Vendor means any person engaged in the selling or offering for sale of food, beverage, merchandise, services or rentals located on Municipal property within the town.

Violation means a failure to adhere to the guidelines as set forth in this article.

NOW THEREFORE BE IT RESOLVED, the Colonial Beach Town Council will advertise for a Public Hearing on April 17 and April 24, 2019 and hold a duly advertised Public Hearing pursuant to VA Code Section 15.2-2204 on May 1, 2019.

Citizen Input

Tim Vaughan, stated that he was informed the drawings from Howeth were received and he has to stay out of the easement. There is an issue with a 48” Oak Tree that has to be handled. There is progress and just waiting for the attorney.

Closed Meeting

There was no need for closed meeting.

Adjournment/Recess

Mr. Leamon made a motion to adjourn the meeting. Mr. Ey seconded the motion.

Mayor Blunt called for a roll call vote. Mr. Alger voted “aye,” Mr. Ey voted “aye,” Mr. Leamon voted “aye,” Mr. Cirbee voted “aye,” Ms. Roberson voted “aye,” Ms. Schick voted “aye,” and Mayor Blunt voted “aye.”

At 8:00 p.m. Mayor Blunt adjourned the meeting.