

## Town of Colonial Beach Water and Sewer Field Maintenance Trainee

Assist in the operation and maintenance of the Town of Colonial Beach water and sewer line, including installation, repairs and maintenance of the water and sewer lines, wells, pump stations and related work required. Work is under the supervision of the Water and Sewer Field supervisor or lead mechanic. Requirements: HS/GED, VA driver's license, knowledge of heavy equipment, utility lines and power tools.

To apply, submit Town application to:  
Public Works Department  
2301 McKinney Blvd.

Or  
Town Hall  
315 Douglas Avenue

# **Job Description**

Title: **Water and Sewer Field Maintenance Trainee**

Reports to: Director of Public Works

Classification: Non-Exempt

Grade:

## I. Primary Function/General Purpose

To perform highly skilled work in the installation, repair and maintenance of water and sewer lines, wells, pump stations and appurtenances and related work as required. Work is performed under regular supervision of the Water and Sewer Field Supervisor.

## II. Employment qualifications:

- High School Diploma or GED
- Experience with heavy equipment, tools and equipment
- Knowledge in the operation of the tools, materials and equipment used in the installation, replacement, maintenance and repair of utility lines
- Knowledge in the use of common hand and power tools
- The ability to establish and maintain effective working relationships with coworkers
- Valid Virginia drivers license
- Continued education and training as required

## III. Essential job functions:

- Assists the Water and Sewer Technician performing work in the repair and maintenance of water and sewer lines and appurtenances
- Assist in maintenance and proper operation of equipment
- Ensures safe working conditions
- Works with property owners and contractors
- Assist in cleaning and inspections of sewer lines, grease traps, pump stations and associated devices and structures
- Assists in making water and sewer taps
- Assists in installing water meters, fire hydrants and valves and performs related maintenance

## IV. Other job functions:

- Performs other related tasks as required
- Requires courtesy, discretion and use of sound judgment when dealing with others

## V. Physical demands:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.
- While performing the duties of this job, the employee will be required to exert 100 pounds of force occasionally, up to 50 pounds of force frequently and up to 20 pounds of force constantly to move objects.
- The employee will be required to climb, balance, stoop, kneel, crouch, reach, stand, walk, push, pull, lift, finger, grasp and use repetitive motions.
- The employee will be required to use vocal communication to express or exchange idea by means of the spoken word. Hearing is required to perceive information at normal spoken word levels. Visual acuity is required for depth perception, color perception, visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts at or within arms' length, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings

## VI. Work environment:

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.
- This position is classified as having an occupational exposure to bloodborne pathogens and as safety sensitive to OSHA compliance.
- While performing the duties of this position, the employee is subject to inside and outside environmental conditions, extreme cold, hazard, atmospheric conditions and oils
- The employee may be exposed to biological/bloodborne pathogens, chemical, electrical or mechanical hazards and will be required to wear specialized personal protective equipment

Note: This description is intended to indicate the kinds and levels of work difficulty that will be required of the position that will be given the title and shall not be construed as declaring what specific duties and responsibility of any particular position shall be. It is not intended to limit or in any way modify the right of the supervisor to assign, direct, and control the work of employees under supervision. The use of a particular expression or illustration describing duties shall not be held to exclude other duties mentioned that are of a similar kind or level of difficulty