



Before the
Colonial Beach Town Council

Held at
Town Center, 22 Washington Avenue

Wednesday, May 15, 2019 at 6:00 p.m.
Town Council Regular Meeting

AGENDA

1. **Call to Order**
2. **Moment of Silence/Pledge of Allegiance**
3. **Roll Call of Members**
4. **Additions to the Agenda**
5. **Approval of the Agenda**
6. **Approval of Minutes**
7. **Council Member Announcements**
8. **Presentations**
 - Colonial Beach Schools ● Westmoreland County Supervisor ● Planning Commission
 - Downtown Colonial Beach ● Chamber of Commerce ● Colonial Beach Foundation
 - Colonial Beach Recreation Association
9. **Monthly Department Reports *(Tab A)***
10. **Unfinished Business**
11. **New Business**
 - Resolution #23-19, Adopts the Commonwealth of Virginia 457 Deferred Compensation Plan for TOCB Employees *(Tab B)*

- Resolution #24-19, Directs the Town Manager to Execute an Agreement *(Tab C)*
- Resolution #25-19, Amends and Appropriates Fiscal Year 2018-2019 Budget, School Fund *(Tab D)*

Public Hearing

- Resolution #27-19, Adoption and Appropriation of Fiscal Year 2020 Budget and Adoption and Appropriation by Category of the Fiscal Year 2020 Budget for the Colonial Beach School Board *(Tab E)*

(i) Public Input

(ii) Council Action *(Special Meeting Wednesday, May 22, 2019)*

12. Citizen Input
13. Closed Meeting (if necessary)
14. Adjournment/Recess

Tab A



Town Manager & Department Reports



- **Torrey Smith Project:** Next steps: grading refinement, fence(s), landscaping, roof on pavilion, playground, bathrooms.
- **COMREL meeting in CB (21st MAY)**
- **P-Card procurement initiative:** Execute contract upon council approval
- **FY20 Budget:** Concluded, waiting on approval
- **Redesigned and developed organizational chart:** Currently being refined by Council Liaison
- **Goals & Objectives:** Developed and accomplished. Currently being reviewed by Council Liaison
- **Evaluations and job descriptions:** Estimated time for department head completion (descriptions): 10June19
- **Real Estate RFP:** Received guidance from Council Liaison and anticipate mid-June publication
- Legal pursuits with Town Attorney
- Citizen concerns and challenges
- **Tourist season preparations**



Zoning & Community Development



- **Code Compliance** - 89 violation notices for blight, inoperable vehicles, property maintenance, zoning, grass and vegetation
- **Hired Planner** – Currently training planner and inculcating him into town operations
- Continued effort with Planning Commission on Comprehensive Plan including 11 public work sessions
- **Ordinance adoption** of Vendors and Peddlers Program
- Consulted with Planning Commission on Food Truck Ordinance



Finance / HR



- **Edmunds software integration** – Phase 3 has begun. This includes Work Orders and Code Enforcement, Utilities & Miscellaneous Billings and Accounts Receivable
- **Real Estate Billing implementation is complete**; Real Estate bills successfully created using Edmunds software & were mailed May 6th
- **WIPP (Edmunds’s Web Inquiry & Payment Portal) successfully installed**; currently we can take credit card payments over the WEB for Real Estate
- **The Utility Billing integration into Edmunds is underway**; 1st Utility Billing using Edmunds software on June 3rd
- **Avenue Analytics** – We are currently discussing Avenue’s findings with Jim Cornwell
- Continue to be very busy issuing Golf Cart Parking decals
- Working with Pitney Bowes on new postage meter contract (continuing)
- Negotiating with Pitney Bowes on current folder/insert machine lease; possible upgrade (continuing)
- **Expect to move forward on implementing the P-card contract once the Resolution is approved**
- **Working with VRS to add a new 457 plan (continuing); waiting on the Resolutions**
- “Yacht Club” CD expires 8/16/19; need to discuss whether to renew
- **FY 19 Interim Audit fieldwork to begin June 3rd**



Police



MAY/2019

Police Department Report

Significant Activity: On 4/19/2019, CBPD Officers participated with the Westmoreland County Sheriff's Office in a joint Fugitive Investigation at the Riverwood Apartments. CBPD Officers subsequently captured the subject after a brief foot chase. Also, several stolen guns were recovered as a result of the investigation.

- 472 Officer Calls for Service
- 56 Traffic Citations Issued
- 41 Parking Citations Issued
- 27 Criminal Offenses Reported
- 8 Subjects Arrested

CBPD personnel participated in the following events:

- Moose Lodge presented "Tommy Moose" stuffed animals to CBPD to be given to local children by members of the Police Department.
- The First annual "Pops with Cops" at the Colonial Beach Elementary School.
- Dare graduation at the Colonial Beach Elementary School.
- Officer Connor Jernigan began his training at the Rappahannock Regional Criminal Justice Academy.
- **CBPD personnel conducted yearly firearms qualifications in conjunction with the King George Sheriff's Office.**
- Continued interviews for the position of Police Officer.



Public Works



- **Atlantic Broadband** installing wire to individual lift stations – waiting connections
- **Robin Grove Facility Upgrade** – Started 4-29-2019 – Station operational
- **Water Meter Project** – Ferguson/Mueller software interphase between meter reading system and Edmunds billing (prior installation communicated with BAI) procured – 2,235 meters communicating
- **Pedestrian Plaza**
 - Requested and Received Corps of Engineers Permit
 - Submitted final sealed drawings, ROW certifications, final Bid documents and Request for Authorization to Advertise to VDOT. Waiting final review
- **Road milling and paving completed 5-07-2019** (Washington Ave. north of Colonial, Bryant Ave., Lee St., end of 1st St. and end of 2nd St.)
- **Installed drain pipes at street intersections to Bike Path and laid new millings on Bike Path**
- **Klotz Building Demo** –received Zoning Permit, - Pryors Hauling received Building Permit and procured Town Business License 5/09/2019, waiting schedule – anticipate between 5/20 and 5/30 – Pryors coordinating with Chris Ruchty, General Services Supervisor
- **Pier replacement awarded** – Sulgrave Pier removed, 1st Street Pier Removed, Town Pier requires VMRC permit to re-construct. Advertised 4/8/2019 – anticipate permit release 15 days subsequent to advertisement (4/23/2019). In the interim, damaged areas are allowed to be removed
- **Drainage re-establishment** between 9th Street and 12th Street in process
- **Met with department of Game and Inland Fisheries.** Moved No Wake Buoys inward from channel and closer together on 5/10/2019 as requested by DGIF. TM provided DGIF with another proposed layout as per DGIF request for maximum distances apart (125 Yards) and minimum distances from channel. (75 Yards).

Tab B

COUNCIL PAPER

At the meeting held on May 15, 2019 at the Colonial Beach Town Hall

RESOLUTION #23-19, Adopts the Commonwealth of Virginia 457 Deferred Compensation Plan

WHEREAS, the Town of Colonial Beach (the “Employer”) acting by and through the Town Council, desires to adopt the Commonwealth of Virginia 457 Deferred Compensation Plan (the “Plan”) for its employees as defined the adoption agreement between the Employer and the Virginia Retirement System (the “VRS”); and

WHEREAS, the Plan, which includes both Roth and Traditional options, is authorized by the Code of Virginia Section 51.1-600 et seq. and Internal Revenue Code Section 457(b), and political subdivisions are authorized to participate in such Plan by the Code of Virginia Section 51.1-603.1.

NOW, THEREFORE, BE IT RESOLVED, that the Employer hereby approves the adoption of the Plan for its employees in accordance with applicable law and policy; and.

BE IT FURTHER RESOLVED, that the Employer’s staff is hereby directed to implement the Plan effective the first day of June, 2019, but no sooner than the dates established and confirmed by the VRS

NOW, THEREFORE, the officers of the Employer are hereby authorized and directed in the name of the Employer to carry out the provisions of this resolution, enter an adoption agreement with VRS and pay such sums as are due to be paid by the Employer for this purpose.

Moved By _____ Seconded By _____

AYE NAY AYE NAY

Mayor Eddie Blunt	_____	_____	Dallas Leamon	_____	_____
Frank Alger	_____	_____	Robin Schick	_____	_____
Steve Cirbee	_____	_____	Vicki Roberson	_____	_____
Pat Ey	_____	_____			

Adopted _____ Tabled _____



VIRGINIA RETIREMENT SYSTEM
P.O. Box 2500
Richmond, VA 23218-2500

Commonwealth of Virginia 457 Deferred Compensation Plan
Employer Adoption Agreement for All Employees

THIS AGREEMENT (the "Agreement"), executed this [insert date] ___ day of _____, 20 ___, is by and between [insert Locality, School Division, or Other Political Subdivision]

_____ (the "Employer") and the Virginia Retirement System (the "Plan Sponsor") (hereinafter collectively referred to as the "Parties").

WITNESSETH

WHEREAS, the Commonwealth of Virginia established the Commonwealth of Virginia 457 Deferred Compensation Plan (the "Plan") and the Master Trust for the Plan (the "Trust") pursuant to § 51.1-600 et seq. of the *Code of Virginia*, as amended, and Internal Revenue Code ("IRC") § 457(b), including both Roth and Traditional options; and

WHEREAS, pursuant to § 51.1-603.1 of the *Code of Virginia*, as amended, the Employer desires to enter into this Agreement with the Plan Sponsor to permit participation in the Plan by its eligible employees; and

WHEREAS, the Employer is an "eligible employer" within the meaning of IRC § 457(e)(1)(A); and

WHEREAS, pursuant to § 51.1-603.1(B) of the *Code of Virginia*, as amended, the Employer may establish and automatically enroll certain employees in the Plan upon hire; and

WHEREAS, the Employer, by a resolution of its governing body, has directed its responsible official to enter into this Agreement;

NOW, THEREFORE, in consideration of the premises herein, the Parties agree as follows:

- 1) The Plan Sponsor and the Employer represent and warrant that each shall comply with all applicable laws and policy.
- 2) The Plan Sponsor represents to the Employer that the Plan Sponsor shall provide sufficient services to administer the Plan.
- 3) The Employer acknowledges and agrees to the terms and conditions established in the Trust and the Plan.
- 4) For purposes of the Employer's participation in the Plan, "employees" shall mean all "employees" as defined in § 51.1-600 of the *Code of Virginia*.

- 5) The Employer shall permit the Plan Sponsor's third party administrator ("TPA") to conduct group and individual meetings on the Employer's premises for the purpose of explaining the Plan or enrolling employees.
- 6) The Employer shall permit the Plan Sponsor and the TPA to communicate directly with eligible employees about plan information and enrollment.
- 7) The Employer shall remit contributions under the Plan to the TPA in accordance with procedures promulgated by the Plan Sponsor or the TPA. The Employer shall correctly report and withhold employees' wages in accordance with applicable laws and policy.
- 8) The Employer shall make the appropriate contributions (including associated matching contributions to another plan, if applicable) required under Internal Revenue Service regulations and the Plan Sponsor procedures to correct any failure (i) to inform an employee of the opportunity to defer, (ii) to allow an employee to defer, or (iii) to implement automatic enrollment, reenrollment, or an election or election change by an employee.
- 9) Should the Employer offer its employees deferred compensation plans in addition to the Plan, then the Employer is responsible for monitoring all plans to ensure that no participants exceed the maximum deferral limits under IRC § 457.
- 10) If the Employer so desires, it may check the box below and sign the statement of acknowledgment to automatically enroll certain employees in the Plan in a manner prescribed by the Plan Sponsor, subject to an employee (i) commencing employment or reemployment on or after the first day of [insert month and year] _____ but no sooner than the date established and confirmed by the Plan Sponsor, (ii) not participating in the Hybrid Retirement Plan described in § 51.1-169 of the *Code of Virginia*, and (iii) not having affirmatively elected to participate in the plan described in § 51.1-602 of the *Code of Virginia* or a 403(b) plan. If the Employer does not check the box and sign the statement of acknowledgment, then the Employer shall not automatically enroll its employees in the Plan.

By checking this box and signing this statement of acknowledgment, the Employer agrees to automatically enroll in the Plan in a manner prescribed by the Plan Sponsor, all employees who (i) commence employment or reemployment on or after the first day of [insert month and year] _____ but no sooner than the date established and confirmed by the Plan Sponsor, (ii) do not participate in the Hybrid Retirement Plan described in § 51.1-169 of the *Code of Virginia*, and (iii) have not affirmatively elected to participate in the plan described in § 51.1-602 of the *Code of Virginia* or a 403(b) plan. _____

Signature

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- 11) If applicable, the Employer acknowledges it is solely the responsibility of the Employer to instruct the Plan Sponsor's TPA where to map assets from the Employer's existing plan to the available investments under the Plan. Neither the Plan Sponsor nor the Plan Sponsor's TPA will advise or recommend to the Employer how to map assets from the Employer's existing plan.
 - 12) The Employer acknowledges asset transfers from an existing plan with the Employer into the Plan may need to be made over more than one day depending upon the facts and circumstances of each case.
 - 13) The Employer acknowledges upon termination of this Agreement asset transfers out of the Plan may need to be made over more than one day depending upon the facts and circumstances of each case.
 - 14) This Agreement may be amended from time to time only by written agreement between the Plan Sponsor and the Employer.
 - 15) The term of this Agreement shall be for at least a three-year period beginning on the date of its execution and, thereafter, may be terminated by either party upon written notice to the other party, which termination shall become effective on a date established by the Plan Sponsor.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed, intending to be bound thereby.

Employer

Virginia Retirement System

By: _____

By: _____

Title: _____

Title: _____

Date: _____, 20__

Date: _____, 20__

Tab C

COUNCIL PAPER

At the meeting held on May 15, 2019 at the Colonial Beach Town Hall

RESOLUTION #24-19, Directs the Town Manager to Execute an Agreement

WHEREAS, Town Council has agreed that the use of procurement cards or P Cards would be beneficial to the efficient administration of the town.

NOW, THEREFORE, BE IT RESOLVED, that the Town Manager is hereby directed to execute an agreement or rider under an existing contract held by a Virginia locality.

BE IT FURTHER RESOLVED the Town Manager is hereby directed to revise the Purchasing Policy adopted on October 14, 2010.

Moved By _____ Seconded By _____

	AYE	NAY		AYE	NAY
Mayor Eddie Blunt	___	___	Dallas Leamon	___	___
Frank Alger	___	___	Robin Schick	___	___
Steve Cirbee	___	___	Vicki Roberson	___	___
Pat Ey	___	___			

Adopted _____ Tabled _____

Tab D

COUNCIL PAPER

At the meeting held on May 15, 2019 at the Colonial Beach Town Hall

RESOLUTION #25-19, Amends and Appropriates Fiscal Year 2018-2019 Budget, School Fund

WHEREAS, the Colonial Beach Town Council finds it necessary to make the following amendments to the Fiscal Year 2018-2019 budget.

NOW THEREFORE BE IT RESOLVED, that the Town Council regular meeting Wednesday, May 15, 2019 hereby adopts and appropriates an amendment to the Fiscal Year 2018-2019 budget as follows:

	FY 2018-19 Approved	FY 2018-19 Revised	Change
School General Fund	\$7,138,617	\$7,490,782	+\$352,165
School Cafeteria Fund	229,651	381,325	+\$151,674

1) Increase of \$352,165 represents an increase in state appropriation due to an increase in Average Daily Membership of 43.86 students based on the Average Daily Membership reported on March 31, 2019 (628.86 students). The original 2018-2019 budget was based on an Average Daily Membership of 585 students.

2) Increase of \$151,674 represents a higher than projected increase in reimbursements, based on higher participation rates in the following Programs: the National School Lunch Program, Breakfast After the Bell Program, Child and Adult Care Food Program and the Fresh Fruits and Vegetables Program.

See attached breakdown of revenue and expenditure allocations.

Moved By _____ Seconded By _____

	AYE	NAY		AYE	NAY
Mayor Eddie Blunt	___	___	Dallas Leamon	___	___
Frank Alger	___	___	Robin Schick	___	___
Steve Cirbee	___	___	Vicki Roberson	___	___
Pat Ey	___	___			
Adopted _____			Tabled _____		

Breakdown of March 31st ADM versus Current Budget Difference

	628.86 ADM	585 ADM	Difference
3-205-024100-0002 Basic Aid	\$ 2,155,544.00	\$ 1,982,538.00	\$ 173,006.00
3-205-024100-0001 Sales Tax	\$ 569,884.00	\$ 565,554.00	\$ 4,330.00
3-205-024100-0014 Textbooks	\$ 40,525.00	\$ 37,698.00	\$ 2,827.00
3-205-024100-0017 Vocational Education	\$ 90,958.00	\$ 84,614.00	\$ 6,344.00
3-205-024100-0007 Gifted Education	\$ 19,721.00	\$ 18,346.00	\$ 1,375.00
3-205-024100-0012 Special Education	\$ 417,362.00	\$ 388,253.00	\$ 29,109.00
3-205-024100-0008 Prevention, Intervention, and Remediation	\$ 111,082.00	\$ 103,334.00	\$ 7,748.00
3-205-024100-0023 VRS Retirement	\$ 317,147.00	\$ 295,027.00	\$ 22,120.00
3-205-024100-0021 Social Security	\$ 143,682.00	\$ 133,661.00	\$ 10,021.00
3-205-024100-0041 Group Life	\$ 9,659.00	\$ 8,986.00	\$ 673.00
3-205-024100-0061 English as a Second Language	\$ 4,306.00	\$ 1,292.00	\$ 3,014.00
3-205-024100-0004 Remedial Summer School	\$ -	\$ 6,566.00	\$ (6,566.00)
3-205-024100-0065 At Risk	\$ 147,995.00	\$ 124,102.00	\$ 23,893.00
3-205-024100-0064 VPSA	\$ 143,000.00	\$ 102,000.00	\$ 41,000.00
3-205-024100-0046 Homebound	\$ 280.00	\$ 1,576.00	\$ (1,296.00)
3-205-024100-0081 Virginia Preschool Initiative	\$ 85,021.00	\$ 82,320.00	\$ 2,701.00
3-205-024100-0028 Early Reading Intervention	\$ 14,975.00	\$ 14,975.00	\$ -
3-205-024100-0091 Mentor Teacher Program	\$ 1,444.00	\$ 1,448.00	\$ (4.00)
3-205-024100-0075 K-3 Primary Class Size Reduction	\$ 127,599.00	\$ 121,253.00	\$ 6,346.00
3-205-024100-0063 SOL Algebra Readiness	\$ 13,080.00	\$ 13,080.00	\$ -
3-205-024100-0024 Project Graduation	\$ 3,238.00	\$ 3,238.00	\$ -
3-205-024100-0003 ISAFP	\$ 8,355.00	\$ 7,859.00	\$ 496.00
3-205-024100-0020 Career and Technical Education	\$ 2,513.00	\$ 2,538.00	\$ (25.00)
3-205-024100-0034 Supplemental Lottery Per Pupil Allocation	\$ 147,012.00	\$ 111,637.00	\$ 35,375.00
3-205-024100-0006 Regional Governors School	\$ -	\$ 10,322.00	\$ (10,322.00)
Totals/Difference	\$ 4,574,382.00	\$ 4,222,217.00	\$ 352,165.00

4-205-064100-3100 Operations and Maintenance Contracts for Professional Services \$ 1,500.00 \$ 353,665.00 \$ 352,165.00

Breakdown of March 31st ADM versus Current Budget Difference Cafeteria

	628.86 ADM	585 ADM	Difference
3-216-016180-0009 Federal Reimbursements	\$ 346,325.00	\$ 194,651.00	\$ 151,674.00
3-216-016180-0004 School Food Sales	\$ 35,000.00	\$ 35,000.00	\$ -
Revenue Total/Difference	\$ 381,325.00	\$ 229,651.00	\$ 151,674.00
4-216-065100-6002 School Food Fund Food Supplies	\$ 125,000.00	\$ 276,674.00	\$ 151,674.00

**RESOLUTION REQUESTING THE TOWN COUNCIL
OF THE TOWN OF COLONIAL BEACH, VIRGINIA
TO APPROPRIATE INCREASED STATE REVENUES
DUE TO HIGHER AVERAGE DAILY MEMBERSHIP**

WHEREAS, on March 31, 2019, the School Board of the Town of Colonial Beach (the "School Board") reported 628 students in its Average Daily Membership ("ADM") to the Virginia Department of Education; and

WHEREAS, this represented an increase of 43 students from the ADM reported by the School Board to the Virginia Department of Education on September 30, 2018; and

WHEREAS, based on the increase in the reported ADM, the state appropriation to the School Board will increase by \$352,165 for the remainder of the 2018-2019 fiscal year; and

NOW, THEREFORE, BE IT RESOLVED: that the School Board of the Town of Colonial Beach, Virginia (**the "School Board"**) hereby requests, that in accordance with § 22.1-94 of the *Code of Virginia*, the Town Council of the Town of Colonial Beach, Virginia (**the "Town"**) appropriate the \$352,165 increase to the School Board for the remainder of fiscal year 2018-2019 for school division purposes.

ADOPTED: 5-8-2019
Date

TOWN SCHOOL BOARD OF COLONIAL BEACH

By: Jeremy J. Jewett
Chair

Attest:

Karen D. Pamelan
Clerk

**RESOLUTION REQUESTING THE TOWN COUNCIL
OF THE TOWN OF COLONIAL BEACH, VIRGINIA
TO APPROPRIATE INCREASED REVENUES RECEIVED DUE TO HIGHER
REIMBURSEMENTS WITHIN THE NUTRITION PROGRAM**

WHEREAS, the Town of Colonial Beach School Board (the "School Board") operates a Food Services Department, serving students and adults through the National School Lunch Program, Breakfast After the Bell Program, Child and Adult Care Food Program, and the Fresh Fruits and Vegetables Program (the "Programs");

WHEREAS, based on a higher participation rate in the Programs, the School Board expects to receive a higher than projected increase in reimbursements; and

WHEREAS, the result of such increase will be additional program revenues of \$151,674 for the remainder of the 2018-2019 fiscal year;

NOW, THEREFORE, BE IT RESOLVED: that the School Board of the Town of Colonial Beach, Virginia (the "School Board") hereby requests, that the Town Council of the Town of Colonial Beach, Virginia (the "Town") appropriate \$151,674 to the School Board for the remainder of fiscal year 2018-2019 for the operation of the Programs.

ADOPTED: 5-8-2019
Date

TOWN SCHOOL BOARD OF COLONIAL BEACH

By: Jennifer J. Jewett
Chair

Attest:

Karen D. Campbell
Clerk

Tab E

COUNCIL PAPER

At the special meeting held on May 22, 2019 at the Colonial Beach Town Hall

RESOLUTION #27-19, ADOPTION AND APPROPRIATION OF FISCAL YEAR 2020 BUDGET AND ADOPTION AND APPROPRIATION BY CATEGORY OF THE FY 2020 BUDGET FOR THE COLONIAL BEACH SCHOOL BOARD

BE IT RESOLVED that the Town Council, meeting in Special Session on Wednesday, May 22, 2019, hereby adopts and appropriates the Fiscal Year 2020 budget as follows:

PROPOSED FISCAL YEAR 2020 BUDGET

	FY 2019 Tax Rate	FY 2020 Tax Rate
Real Estate	.80	.80
Personal Property	3.20	3.20
Mobile Home	.58	.58
Farm Machinery	2.60	2.60
Public Utilities	.70	.70
Boat Tax	.01	.01

All rates listed above are per \$100 of assessed value

PROPOSED FISCAL YEAR 2020 BUDGET

	FY 2019	FY 2020
General Fund Town Government	\$7,098,716	\$7,291,783
Transfer to School Operating Fund	\$2,299,916	\$2,299,916
Sewer & WWTP Fund 501	\$1,867,365	\$2,295,526
Water Fund 503	\$1,096,960	\$1,109,535

SECTION 1

The following amounts are approved by category as set forth in Virginia Code §22.1-115 for the Colonial Beach School Board, subject to the conditions set forth in this Resolution, for the fiscal year beginning July 1, 2019 and ending June 30, 2020, as follows:

Instruction, Elementary, Fund 205	\$2,792,568
Instruction, Secondary, Fund 205	\$2,214,258
Administration, attendance and health, Fund 205	\$ 544,805
Pupil transportation, Fund 205	\$ 417,929
Operation and Maintenance/Facilities, Fund 205	\$ 493,636
Federal Grants, Fund 205	\$ 524,756
Debt and Fund Transfers, Fund 205	\$0
Technology, Fund 205	\$ 506,527
Contingency Reserves, Fund 205	\$0
Total, Fund 205	\$7,494,479
School food services and other non-instructional operations, Fund 216	\$ 280,000
School CIP, Fund 210	\$0
TOTAL:	\$7,774,479

Funds appropriated in FY 2020 for Capital Improvements, including construction in progress, will not lapse at the end of the year, but shall remain appropriated for the life of the project(s) until completion or until the Town Council eliminates the appropriation.

- *The Town shall reserve the right to review the financial records of agencies who request funding from the Town as a condition of requesting funding and who do not obtain independent annual audits. Said agencies shall provide a financial statement to the Town annually; and,*
- *The Town shall reserve the right to review the financial records of agencies who request funding from the Town as a condition of requesting funding and who do obtain independent annual audits. Said agencies shall provide a financial statement to the Town annually; and,*
- *The Town shall reserve the right to review the Charter, Mission Statement or other defining document of agencies who request funding from the Town as a condition of requesting funding.*

Moved By _____ Seconded By _____

AYE

NAY

AYE

NAY

Mayor Eddie Blunt

Dallas Leamon

Frank Alger

Robin Schick

Steve Cirbee

Vicki Roberson

Pat Ey

Adopted _____

Tabled _____