



Before the
Colonial Beach Town Council
Held at
Town Center
22 Washington Avenue
Wednesday, April 3, 2019 at 6:00 p.m.
Town Council Work Session
AGENDA

1. Call To Order
2. Roll Call of Members
3. Approval of the Agenda
4. Presentations

Gladys Gomez, Fiscal Year 2020 Budget *(Tab A)*

5. Unfinished Business
6. New Business

Resolution # 20-19, Appoints Ryan Gandy to the Colonial Beach Tourism Advisory Council *(Tab B)*

Initial review of 2020 Capital Improvement Plan Submitted by Planning Commission *(Tab C)*

7. Status Items

- Unsafe Piers Owned by Town
- Sale of Town Owned Property *(Public Hearing scheduled for April 17, 2019)*
- RFP/Bids
- Klotz Demolition
- Real Estate Broker
- Colonial Avenue Clean Up/Banners
- Santa Maria Drainage Issue Update
- Town Council Priority List and Grant Opportunities

8. Citizen Input
9. Closed Meeting
10. Adjournment/Recess

Tab A

Tab B

COUNCIL PAPER

At the meeting held on April 3, 2019 at the Colonial Beach Town Center

**RESOLUTION #20-19, Appoints Ryan Gandy to the Colonial Beach
Tourism Advisory Council**

WHEREAS there are currently openings available for citizens to serve on the
Tourism Advisory Council; and

WHEREAS, Ryan Gandy has submitted an application to serve on the Council; and

WHEREAS, the Colonial Beach Tourism Advisory Council has made a
recommendation to Town Council to appoint Ryan Gandy to the Tourism Advisory Council.

THEREFORE BE IT RESOLVED, that the Town Council meeting in work session,
Wednesday, April 3, 2019 hereby appoints Ryan Gandy to a four year term on the
Colonial Beach Tourism Advisory Council, such term expiring on April 30, 2023.

Moved By _____ Seconded By _____

	AYE	NAY		AYE	NAY
Mayor Eddie Blunt	___	___	Dallas Leamon	___	___
Frank Alger	___	___	Vicki Roberson	___	___
Steve Cirbee	___	___	Robin Schick	___	___
Pat Ey	___	___			

Adopted _____ Tabled _____

Kathy Flanagan

From: Cathy Bokman <macbokman@gmail.com>
Sent: Friday, March 29, 2019 10:55 AM
To: Quinn Robertson; Gail Moore; Stephen Kennedy; Kathy Flanagan
Subject: New member of Tourism

Quinn and Kathy,

In surveying the current members of the Tourism Council, we unanimously approved the application of Ryan Gandy.

We look forward to working with him once the Town Council approves him.

Cathy Bokman

Tab C

CAPITAL IMPROVEMENT PLAN (2019 -2020)

Sale of Town Property must go to Capital Improvements

The following Capital Improvement Plan is prepared by the Colonial Beach Planning Commission. § 15.2-2239 of the Code of Virginia

- Based on previous years
- Goals set forth in **Comprehensive Plan**
- Input given by Department Heads
- Marks accomplishment of previous CIP's – Part I
- Creates a priority list of Capital Needs – Part II
- Defines Capital Needs for Future Development after sale of Property – Part III
- Future Needs for Town – Part IV
- Notes the needed improvements for the Health, Security and Benefits to the Community
- Conserves the Natural Environment
- Preserves the use of land appropriate to needs of the Town and Town Ordinances
- Projects the future needs of the Town
- \$50,000 Minimum Criteria for Physical Assets, \$20,000 Minimum for Technology

Part I

Capital Projects completed by end of 2018	Cost	Completion Date
New Elementary School, Playground & Generator (Bond)	\$9.3 Million	2017
Building Improvements at Community Center (Capital)	\$24,250	2017
Meadow Roads – completed	\$450,000	2017
Relocated Police Station & New Server	\$14,000	2017 fall
Public Boat Ramp (Bond)	\$200,000	2018 spring
Water Line Replacements & Meters	\$4.3 Million	2018 fall
Revitalization Grant Implementation	\$747,000	2018
Pedestrian Plaza Colonial Ave - Grant	\$145,000	2018
Digital Marketing Contract & Town Website	\$50,000	2018
Recreational Basketball Courts (Rec Park-Water Tower	\$ est. \$200.000	2019

(Donation Torrey Smith + citizen donations)

Priority List of Capital Improvements (2019-2020) Part II

Need	Dept.	Cost	Priority/ Timeframe	Funding	Comments
**PER Utility Services Engineering Study*	Public Works	\$40,000 – \$50,000	0 – 1 Complete by 2020	User Fees	See R. Murphy's comment below
Robin Grove Shoreline	Public Works	\$300,000	0 - 1	NOAA Sea Grants & Virginia Institute of Marine Science	Design Attracted Needs Procurement
Streetscape for Colonial Ave.	Planning/Public Works	\$50,000	1	VA Tourism & VDOT Grants & Donations	Plans available DCB Memorials for each cluster of plants
Storm water management Plan	Planning/Public Works	Unknown	1	Rob Murphy has resources to seek for this funding.	Develop a plan to begin a yearly process of improving this problem
Community Center	Admin/Planning	\$75,000	0 - 2	Bond, Grants, or Public/Private Partnership w/ YMCA	Needs Plan for New Facility & Staff Administration/Savings for future development
Survey of Historic Area for Designation by Federal/ State Gov.	Planning	\$50,000	0 - 2	Planning & Community Development Grants	Opens door to monies for refurbishment/Continual preservation
1st Street Crosswalk, signage, & sidewalk near school	CBPS/Planning	\$75,000	1	Sale of Property/ Safe Schools Grant	Safety of children walking to and from the school
Wellhead protection^{1st}	Planning/Public Works	\$85,000	0-3	VA DEQ & EPA	Need to locate wellheads; Mandate might bring funding.
Improvements to Public Bike Paths & Golf Cart Lanes Across Town	Public Works	Varies on Scope	0-2	TAP Grant, VDOT APPLY FOR FUNDING 2019!	Plans for Bike path around the Point in Comp Plan, Bi-annual funding available

*A Professional Engineering Report will be needed after the Town-wide meter installation and the accumulation of at least 6 months of actual usage data. Realistically, Public Works believes it should be budgeted for the beginning of FY 2019.

Capital Improvements from Sale of Property

Part III

Need	Dept.	Cost	Priority/ Timeframe	Funding	Comments
HS Football Bleachers	CBPS	\$60,000	0-1	Sale of Property Funding/Donations	Existing Bleachers Overdue for Replacement
Softball Field Lights & New Bulbs Existing Lights	CBPS	\$110,000+	0-1	Pursue ASAP after Sale of Property/Donations	No baseball night games can be played until completed
HS Gym Bleachers & Safety Straps for Basketball Court	CBPS	\$56,000-61,000	0-3	Sale of Property Fundraising	Replace Old Bleachers: \$50-55K Safety Straps \$6K
Repaving School Parking Lot	CBPS	\$200,000	3-5	Sale of Property/VDOT Grants	Every year evaluate process
Buses for future Development and yearly updating	CBPS	\$100,000 per bus	Yearly process of renewal	Staff needs to coordinate with School	Sale of Property this year should assist the start of this process.

Future needs of Town according to Comprehensive Plan from 2009; Reviewed in 2019

Work Sessions for Planning Commission to develop Revised Strategic Plan for Items not implemented as addressed in 2009 Comprehensive Plan!

- New Municipal Facility w/ Police Station
- Land Use Development Plan – PC working on development of plan
- Taylor Street Permeable Paver Parking Lot
- Improvements Hawthorne St & Washington Ave. (next phase of Revitalization not included in first grant, through Northern Neck Planning District)
- Multi-purpose Rescue Squad Building on 3-5 Acres
- Phase 2 GIS Mapping
- Main Street Designation
- Emergency Health Facilities
- Senior/Assisted housing
- Recreational Post (oversight of Public Recreation Sites)
- Banners on Dominion Poles for Colonial Ave – DCB application submitted to Town, for submission to Dominion; Verizon Pole Permission Granted in 2018. DCB & Foundation funding is now being done
- Utilities Engineering Study – needs to be finished by 2020
- Robin Grove Shoreline – no funding; grants/Bond
- Streetscape Colonial Avenue – In 2020 CIP
- Software and Technologies – no funding
- Bike path/Golf cart path – needs constructed throughout town
- Storm water Management Plan – needs to be updated
- Bike/Golf Cart Path
- Lighting through town
- Sidewalks throughout town
- Classic Shores Park and open space
- Bluff Point Park and open space
- Monroe Point Golf Cart Path
- Potomac Crossing – How to develop
- Land Development and Infrastructures
- Bay Aging Programs need to be more published and promoted
- Economic Development to build a better environment for citizens
- Update Statistics in Chapter 1 of Comp. Plan

- Enterprise Zone – clarification
- Seek Funding sources/Grants committee of Planning Commission
- Effectiveness of Non Profits in seeking the expected requests in comp Plan and position in relationship with town.
- Plan for needs in future of town, schools, organizations