



**Minutes of the  
Colonial Beach Town Council  
Special Meeting held on  
Saturday, September 29, 2018 at 8:00 a.m.**

Colonial Beach Town Hall  
315 Douglas Avenue

**Present**

Eddie Blunt, Mayor  
Dallas Leamon, Vice Mayor  
Frank Alger, III, Council Member  
Bill Dellar, Council Member  
Burkett Lyburn, Council Member  
Phil Rogers, Council Member

**Absent**

All Council members were present except Mr. Cirbee. Mr. Lyburn arrived at 8:26 a.m.

**Also Present**

Town Manager, Quinn Robertson  
Town Attorney, Andrea Erard  
Town Clerk, Kathleen Flanagan

**Call to Order**

Mayor Blunt called the meeting to order at 8:00 a.m.

**Roll Call of Members**

Mayor Blunt noted that all Council Members were present with the exception of Mr. Cirbee and Mr. Lyburn.

*Mr. Lyburn arrived at 8:26 a.m.*

## **Closed Meeting**

Mayor Blunt asked if there was a motion to go into closed session.

Mr. Alger made a motion to go into closed meeting subject to VA Code Section 2.2-3711(A)(1) to discuss the performance of a specific employee and possibly take personnel action following the closed meeting. Mr. Dellar seconded the motion.

Mayor Blunt called for a roll call vote. Mr. Alger voted “aye,” Mr. Leamon voted “aye,” Mr. Rogers voted “aye,” Mr. Dellar voted “aye,” and Mayor Blunt voted “aye.”

*At 8:05 a.m. the motion to move into closed session was approved by a unanimous vote of Council Members present.*

At 8:05 a.m. Council moved into closed session.

## **Certification and Reconvene**

Mr. Leamon made a motion to certify that only those matters that were identified in the motion to go into closed meeting were heard, discussed or considered. Mr. Alger seconded the motion.

Mayor Blunt called for individual certifications. Mr. Alger so certified, Mr. Leamon so certified, Mr. Lyburn so certified, Mr. Rogers so certified, Mr. Dellar so certified and Mayor Blunt so certified.

At 1:43 p.m. Mayor Blunt reconvened the meeting.

## **Statement and Motion**

Mayor Blunt made a statement that the Town Manager has elected to resign his position effective immediately.

The Town Council has agreed to a severance package of three months pay and health benefits. Mayor Blunt thanked Mr. Robertson for his time here and his service to our community and the citizens of our community.

Mayor Blunt wished Mr. Robertson the best and said we will support him going forward in whatever endeavors.

## **Resolution #41-18, Motion to Accept the Resignation**

Mr. Lyburn made a motion to accept the resignation of Quinn Robertson effective today and to approve the separation agreement also dated September 29, 2018. Mr. Alger seconded the motion.

Mayor Blunt called for a roll call vote. Mr. Alger voted “aye,” Mr. Leamon voted “aye,” Mr. Rogers voted “aye,” Mr. Lyburn voted “aye,” Mr. Dellar voted “aye,” and Mayor Blunt voted “aye.”

*The motion to adopt Res #41-18 was approved by a unanimous vote of Council Members present.*

### **RESOLUTION #41-18, Accepts resignation of Quinn Robertson**

**Now, Therefore, Be It Resolved,** that the Colonial Beach Town Council accepts the resignation of Quinn Robertson effective today, September 29, 2018 and approves the Separation Agreement also dated September 29, 2018.

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#### **Motion to Appoint Acting Town Manager**

Mayor Blunt said Council would like to appoint Acting Town Manager Rob Murphy in the interim. As soon as possible, Council will actively pursue a new town manager as well.

Mr. Leamon made a motion to appoint Rob Murphy as Acting Town Manager. Mr. Lyburn seconded the motion.

Mayor Blunt called for a roll call vote. Mr. Alger voted “aye,” Mr. Leamon voted “aye,” Mr. Rogers voted “aye,” Mr. Lyburn voted “aye,” Mr. Dellar voted “aye,” and Mayor Blunt voted “aye.”

*The motion to adopt Res #42-18 was approved by a unanimous vote of Council Members present.*

### **RESOLUTION #42-18, Appoints Rob Murphy as Acting Town Manager**

**Now, Therefore, Be It Resolved** that the Colonial Beach Town Council hereby appoints Rob Murphy as Acting Town Manager of the Town of Colonial Beach.

**Be It Further Resolved** that the Colonial Beach Town Council will actively pursue a new town manager.

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#### **Adjournment/Recess**

Mr. Leamon made a motion to adjourn the meeting. Mr. Lyburn seconded the motion.

*At 1:46 p.m. Mayor Blunt adjourned the meeting.*

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Kathleen Flanagan, Town Clerk