



Before the
Colonial Beach Town Council

Held at
Colonial Beach Town Center
22 Washington Avenue, Colonial Beach, VA 22443

Wednesday, September 19, 2018 at 6:00 p.m.
Town Council Regular Meeting
AGENDA

1. Call To Order
2. Moment of Silence/Pledge of Allegiance
3. Roll Call of Members
4. Approval of the Agenda
5. Approval of Minutes for February 10, 2018 Work Session; June 20, 2018 Regular Meeting; July 14, 2018 Work Session; July 18, 2018 Regular Meeting; and August 15, 2018 Joint Meeting
6. Council Announcements
7. Presentations
 - Town Hill Stage, Chamber of Commerce
 - Colonial Beach Schools ● Westmoreland County Supervisor ● Planning Commission
 - Downtown Colonial Beach ● Chamber of Commerce ● Colonial Beach Foundation
8. Old Business
 - Res #30-18, Ratification of Memorials Advisory Commission *(Tab A)*
 - Res #31-18, Appoints Steve Kennedy to Tourism Advisory Council *(Tab B)*

- Res #32-18, Ratifies the Hiring of Anthony “Tony” Swinson as Building Official
(Tab C)

- Res #36-18, Authorizes Reorganization of the Department of Planning and Community Development *(Tab D)*

- Res #37-18, Recommends Appointment of Maureen McCabe to the Board of Zoning Appeals *(Tab E)*

9. New Business

Public Hearing

- Res #38-18, Authorizes the Sale of Eleanor Mobile Home Trailer Park *(Tab F)*

- (i) Public Input

- (ii) Council Action

- Res #39-18, Authorizes Town Manager to Execute E911 Dispatch Agreement
(Tab G)

10. Upcoming Public Hearings

- Sign Ordinance, Public Hearing to be held on October 17, 2018

11. Citizen Input

12. Closed Meeting

13. Adjournment/Recess

Tab A

COUNCIL PAPER

At the regular meeting held on Wednesday, September 19, 2018 at the Colonial Beach Town Center

RESOLUTION #30-18, Ratification of Memorial Advisory Commission and Appointment of Review Committee

WHEREAS in 2003, by way of Ordinance No. 480, the Colonial Beach Town Council created a Memorial Advisory Commission to honor men and women who gave of themselves for our benefit and not for their own; and

WHEREAS in 2003, the Town Council adopted By Laws and appointed three volunteer members of the Commission; and

WHEREAS the Commission has been inactive and without members since 2012.

NOW THEREFORE BE IT RESOLVED by the Colonial Beach Town Council at its regular monthly meeting on September 19, 2018 that Bill Dellar and Steve Cirbee, with assistance from the Town Manager and/or Town Attorney, are requested to review any and all available documents pertaining to the Colonial Beach Memorial Advisory Commission and interview those persons who possess information and historical knowledge and who are willing to serve on the Commission for the purpose of nominating candidates for the Wall of Honor.

BE IT FURTHER RESOLVED that upon review and after interviews are conducted, Bill Dellar and Steve Cirbee make a recommendation of three persons for membership in the Memorial Advisory Commission.

Moved By _____ Seconded By _____

Table with 5 columns: Name, AYE, NAY, Name, AYE, NAY. Rows include Mayor Eddie Blunt, Dallas Leamon, Frank Alger III, Steve Cirbee, Bill Dellar, Burkett Lyburn, and Phil Rogers.

Adopted _____ Tabled _____

Tab B

COUNCIL PAPER

At the meeting held on Wednesday, September 19, 2018 at the Colonial Beach Town Center

**RESOLUTION #31-18, Appoints Steve Kennedy to the Colonial Beach
Tourism Advisory Council**

WHEREAS there are currently openings available for citizens to serve on the
Tourism Advisory Council; and

WHEREAS, Steve Kennedy has submitted an application to serve on the Council; and

WHEREAS, the Colonial Beach Tourism Advisory Council has made a recommendation to
Town Council to appoint Steve Kennedy to the Tourism Advisory Council.

THEREFORE BE IT RESOLVED, that the Town Council meeting in regular session,
Wednesday, September 19, 2018 hereby appoints Steve Kennedy to a four year term on the
Colonial Beach Tourism Advisory Council, such term expiring on September 30, 2022.

Moved By _____ Seconded By _____

	AYE	NAY		AYE	NAY
Mayor Eddie Blunt	___	___	Steve Cirbee	___	___
Dallas Leamon	___	___	Bill Dellar	___	___
Frank Alger III	___	___	Burkett Lyburn	___	___
			Phil Rogers	___	___

Adopted _____ Tabled _____

**QUESTIONNAIRE FOR APPOINTMENT BY TOWN COUNCIL
TO VARIOUS BOARDS, COMMISSIONS, COMMITTEES, ETC.**

Date: 9/5/18

Check One:

Board of Zoning Appeals

Planning Commission

Redevelopment & Housing Authority

Tourism Council

Erosion Commission

Other

NAME: Stephen Kennedy DATE OF BIRTH _____
(Steve)

ADDRESS: 220 Boundary St. CB. 27443

YEAR MOVED TO COLONIAL BEACH 1999 TELEPHONE NO: (H) _____
(W) _____

PLACE OF WORK & OCCUPATIONAL TITLE: RETIRED

RESIDE WITHIN TOWN LIMITS? YES NO

OCCUPATIONAL HISTORY (MAY ATTACH PROFESSIONAL RESUME) AND SPECIFIC EXPERIENCE THAT WOULD PREPARE YOU FOR SERVICE AS AN ADVISOR TO TOWN COUNCIL:

① 34 YEARS DOMINION ENERGY (FORMALLY VEPAC)
17 YRS. IN MANAGEMENT POSITION.

② 11 YEARS REALTOR WITH CENTURY 21 AND
COLDWELL BANKER. (SRK)

ACADEMIC CREDENTIALS: (PLEASE LIST COURSES TAKEN THAT WOULD RELATE DIRECTLY TO PUBLIC ADMINISTRATION/PROBLEM SOLVING):

H.S. GRAD 1968
College 11 YR NVCC, 5 YR PROGRAM WITH
DOMINION POWER. EDU. INT. TO ASSOC. DEGREE.

MANAGEMENT COURSES WITH DOMINION POWER
17 YRS DIRECT MANAGEMENT APPLICATIONS.

forms:tccommis

SRK

MEMBERSHIP ON BOARDS AND COMMISSIONS OFTEN ENTAILS SEVERAL EVENING MEETINGS THROUGHOUT THE YEAR. NORMALLY, MOST BOARDS AND COMMISSIONS MEET AT LEAST ONCE MONTHLY, WITH AN OCCASIONAL EXTRA MEETING PER MONTH.

CAN YOU EXPECT TO BE AVAILABLE FOR THESE MEETINGS? YES

IS THERE ANY PARTICULAR EVENING(S) PER MONTH ON WHICH YOU WOULD NORMALLY NOT BE AVAILABLE? NO

HAVE YOU SERVED, OR DO YOU CURRENTLY SERVE, ON BOARDS OR COMMISSIONS OF OTHER JURISDICTIONS? YES - IF YES, PLEASE EXPLAIN:

PRESIDENT Homeowners ASSO. Fauquier Co. Va.

IN WHAT CIVIC OR SERVICE ORGANIZATION (S) ARE YOU ACTIVE? NO
Volunteer C.B. TOURISM

WOULD YOUR MEMBERSHIP IN SUCH ORGANIZATIONS OR YOUR PROFESSIONAL ASSOCIATION(S) OR BUSINESS ACTIVITY POSE ANY POTENTIAL CONFLICT OF INTEREST OR INAPPROPRIATE ASSOCIATION AS A MEMBER OF A TOWN BOARD OR COMMISSION? NO

IN A FEW WORDS, PLEASE DESCRIBE YOUR INTERESTS IN LOCAL GOVERNMENT AND INDICATE HOW YOUR APPOINTMENT TO A BOARD OR COMMISSION WOULD CONTRIBUTE TO THE OVER-ALL QUALITY OF LOCAL GOVERNMENT IN COLONIAL BEACH: AS A FORMER C.B. COUNCILMAN I

Served AS head OF The Economic Dev. Comm. I ALSO worked Closely with The Tourism Board. I understand The Need For A STRONG TOURISM Council (BPA)

WHY DOES THIS BOARD OR COMMISSION INTEREST YOU MOST? Tourism will Always be A Key Player IF The Town expects to MAINTAIN A healthy Economic BASE. The Town has in the Past and will Always depend on Tourism in order to stay Financially Healthy. (Cork)

Tab C

COUNCIL PAPER

At the regular meeting held on Wednesday, September 19, 2018 at the Colonial Beach Town Center

RESOLUTION #32-18, Ratifies the Hiring of Anthony “Tony” Swinson as Building Official and Appoints Anthony “Tony” Swinson as Building Official

WHEREAS on July 31, 2018, the Town Manager hired a Building Official who is not fully licensed and/or certified; and

WHEREAS the Town of Colonial Beach Ordinance No. 681, requires the Town Manager to obtain Town Council approval prior to hiring anyone who is not fully licensed and/or certified in accordance with State Law and Regulation; and

WHEREAS the Town Manager has agreed to comply with Town Council and Town Of Colonial Beach Ordinance No. 681 when considering all future hires; and

WHEREAS the Town Council wishes to approve after the fact or ratify the Town Manager’s action.

NOW THEREFORE BE IT RESOLVED by the Town of Colonial Beach Town Council on September 19, 2018 that the hiring of Anthony “Tony” Swinson is hereby ratified; and

NOW THEREFORE BE IT FURTHER RESOLVED by the Colonial Beach Town Council at its meeting on September 19, 2018, that Anthony “Tony” Swinson is appointed as the full-time Building Official for the Town of Colonial Beach; and

NOW THEREFORE BE IT FURTHER RESOLVED that, in accordance with USBC 105.1.2, USBC 105.1.3; VA Law, Title 36, Chapter 6; and, TOCB Ordinance No. 681, Anthony “Tony” Swinson shall become fully licensed and/or certified as a Building Official no later than July 31, 2019.

NOW THEREFORE BE IT FINALLY RESOLVED that Anthony “Tony” Swinson shall possess any and all authority to enforce the provisions of the Uniform Statewide Building Code (USBC) in the Town of Colonial Beach, which includes, but is not limited to, making necessary arrangements for the emergency repair of structure(s) and to obtain such summonses and warrants, or bring such court actions, as may be needed to fully and consistently enforce the provisions of the USBC.

Moved By _____ Seconded By _____

AYE

NAY

AYE

NAY

Mayor Eddie Blunt
Dallas Leamon
Frank Alger III

Steve Cirbee
Bill Dellar
Burkett Lyburn
Phil Rogers

Adopted _____

Tabled _____

Tab D

COUNCIL PAPER

At the regular meeting held on Wednesday, September 19, 2018 at the Colonial Beach Town Center

RESOLUTION #36-18, Authorizes Reorganization of Department of Planning and Community Development

WHEREAS at the August 15, 2018 Town Council Work Session, Town Council requested staff prepare and submit documentation regarding changes to the operation of the Department of Planning and Community Development; and

WHEREAS currently there are four full-time employees, including a Code Enforcement Officer, an Office Assistant, a Planning Director/Zoning Administrator and a Building Official; and

WHEREAS the Department of Planning and Community Development will heretofore be divided into two separate departments known as (1) the Department of Building and Code Compliance, and (2), the Department of Planning and Zoning; and

WHEREAS revised job descriptions are attached and reflect revised job duties; and

NOW THEREFORE BE IT RESOLVED that the Department of Planning and Community Development will heretofore be known as two separate departments: (1) the Department of Building and Code Compliance and, (2) the Department of Planning and Zoning; and

BE IT FURTHER RESOLVED that the Building Official and the Code Compliance Officer / Permit Technician will be employed in the Department of Building and Code Compliance; and

BE IT FURTHER RESOLVED the Director of Planning/Zoning Administrator and the Planning and Zoning Assistant will be employed in the Department of Planning and Zoning; and

BE IT FURTHER RESOLVED that the Deputy Town Manager will perform the direct supervision of the Building Official and the Building Official will perform the direct supervision of the Code Enforcement Officer / Permit Technician; and

BE IT FURTHER RESOLVED that the Deputy Town Manager will perform the direct supervision of the Director of Planning/Zoning Administrator and the Director of Planning/Zoning Administrator will perform the direct supervision of the Planning and Zoning Assistant; and

BE IT FURTHER RESOLVED by mutual agreement of the Director of Planning/Zoning Administrator and the Building Official, the customer service counter operations will remain a combined effort with staff support from both departments; and

BE IT FURTHER RESOLVED that the Code Compliance effort for Building, Zoning and Town Code as currently configured will remain a duty of the Code Enforcement Officer; and

BE IT FINALLY RESOLVED the 2018-2019 approved budget of the Department of Planning and Community Development has been divided into two individual budgets which are attached hereto.

Moved By _____ Seconded By _____

	AYE	NAY		AYE	NAY
Mayor Eddie Blunt	___	___	Steve Cirbee	___	___
Dallas Leamon	___	___	Bill Dellar	___	___
Frank Alger III	___	___	Burkett Lyburn	___	___
			Phil Rogers	___	___

Adopted _____ Tabled _____

Tab E

COUNCIL PAPER

At the regular meeting held on Wednesday, September 19, 2018 at the Colonial Beach Town Center

RESOLUTION #37-18, Recommends Appointment of Maureen McCabe to the Board of Zoning Appeals

WHEREAS Maureen McCabe has expressed a willingness to serve on the Colonial Beach Board of Zoning Appeals; and

WHEREAS Maureen McCabe has submitted an application which is attached to this Resolution; and

WHEREAS Maureen McCabe has faithfully served on the Town of Colonial Beach Planning Commission since her appointment on December 12, 2013 and currently serves as its Chairperson; and

WHEREAS Virginia State Code 15.2-2308 (A) allows one member of the Planning Commission to concurrently serve on the Board of Zoning Appeals.

NOW, THEREFORE, BE IT RESOLVED that the Town Council, meeting in regular session, Wednesday, September 19, 2018 hereby recommends the appointment of Maureen McCabe to serve on the Board of Zoning Appeals, for a five-year term (see Zoning Ordinance, Article 17, Board of Zoning Appeals, 17-1(B)(1)); such term expiring on September 30, 2023.

BE IT FURTHER RESOLVED that the Town Council request that the Circuit Court of Westmoreland County appoint Maureen McCabe to serve on the Colonial Beach Board of Zoning Appeals for a five-year term; such term expiring on September 30, 2023.

Moved By _____ Seconded By _____

Table with 5 columns: Name, AYE, NAY, Name, AYE, NAY. Rows include Mayor Eddie Blunt, Dallas Leamon, Frank Alger III, Steve Cirbee, Bill Dellar, Burkett Lyburn, and Phil Rogers.

Adopted _____ Tabled _____

**QUESTIONNAIRE FOR APPOINTMENT BY TOWN COUNCIL
TO VARIOUS BOARDS, COMMISSIONS, COMMITTEES, ETC.**

Date: 9/6/18

Check One:

- Board of Zoning Appeals Planning Commission
 Redevelopment & Housing Authority Tourism Council
 Erosion Commission Other

NAME: Maureen E McCabe DATE OF BIRTH 6/25/1940

ADDRESS: Monroe Bay Ave

YEAR MOVED TO COLONIAL BEACH 1989 TELEPHONE NO: (H)
(W)

PLACE OF WORK & OCCUPATIONAL TITLE: Retired^(W)
Educator

RESIDE WITHIN TOWN LIMITS? YES NO

OCCUPATIONAL HISTORY (MAY ATTACH PROFESSIONAL RESUME) AND SPECIFIC EXPERIENCE THAT WOULD PREPARE YOU FOR SERVICE AS AN ADVISOR TO TOWN COUNCIL:

Teacher - 10 yrs. New Jersey
Principal - 25 yrs. (New Jersey + Maryland)
Asst. Superintendent - 15 yrs (Richmond VA)

ACADEMIC CREDENTIALS: (PLEASE LIST COURSES TAKEN THAT WOULD RELATE DIRECTLY TO PUBLIC ADMINISTRATION/PROBLEM SOLVING):

B.A. History, BA - Education, BA, MA - European & Russian History; Education leadership/curriculum
HIST Theory

MEMBERSHIP ON BOARDS AND COMMISSIONS OFTEN ENTAILS SEVERAL EVENING MEETINGS THROUGHOUT THE YEAR. NORMALLY, MOST BOARDS AND COMMISSIONS MEET AT LEAST ONCE MONTHLY, WITH AN OCCASIONAL EXTRA MEETING PER MONTH.

CAN YOU EXPECT TO BE AVAILABLE FOR THESE MEETINGS? yes

IS THERE ANY PARTICULAR EVENING(S) PER MONTH ON WHICH YOU WOULD NORMALLY NOT BE AVAILABLE? Thursdays

HAVE YOU SERVED, OR DO YOU CURRENTLY SERVE, ON BOARDS OR COMMISSIONS OF OTHER JURISDICTIONS? X IF YES, PLEASE EXPLAIN: _____

Downtown Colonial Beach - Revitalization and Planning Commission

IN WHAT CIVIC OR SERVICE ORGANIZATION(S) ARE YOU ACTIVE? senior planning

WOULD YOUR MEMBERSHIP IN SUCH ORGANIZATIONS OR YOUR PROFESSIONAL ASSOCIATION(S) OR BUSINESS ACTIVITY POSE ANY POTENTIAL CONFLICT OF INTEREST OR INAPPROPRIATE ASSOCIATION AS A MEMBER OF A TOWN BOARD OR COMMISSION? _____

NO

IN A FEW WORDS, PLEASE DESCRIBE YOUR INTERESTS IN LOCAL GOVERNMENT AND INDICATE HOW YOUR APPOINTMENT TO A BOARD OR COMMISSION WOULD CONTRIBUTE TO THE OVER-ALL QUALITY OF LOCAL GOVERNMENT IN COLONIAL BEACH: _____

I believe in efficient & effective government and appropriate leadership!
WHY DOES THIS BOARD OR COMMISSION INTEREST YOU MOST? Leadership!
Opportunity to serve Town's Plan for the future!

Tab F

COUNCIL PAPER

At the regular meeting held on Wednesday, September 19, 2018 at the Colonial Beach Town Center

RESOLUTION #38-18, Authorizes the sale of Eleanor Mobile Home Trailer Park

WHEREAS on July 19, 2018 the Town of Colonial Beach received an offer from Randall J. Hirsch to purchase the property known as Eleanor Mobile Home Trailer Park, Tax Parcel 3A1-2-9-1 located at the intersection of Irving Avenue, Dandridge Lane and Lossing Avenue in the Town of Colonial Beach, Virginia for the sum of \$900,000.00 for the purpose of subdividing the property into six lots for residential development; and

WHEREAS Eleanor Mobile Home Trailer Park is currently a vacant parcel located in the General Residential (R-2) District and subject to all applicable local, state, and federal regulations pertaining to the site; and

WHEREAS a properly advertised public hearing was conducted on September 19, 2018 by the Colonial Beach Town Council regarding the proposed sale of Eleanor Mobile Home Trailer Park.

NOW THEREFORE BE IT RESOLVED by the Colonial Beach Town Council at its regular monthly meeting on September 19, 2018 that Eleanor Mobile Home Trailer Park shall be sold to Randall J. Hirsch by deed pursuant to the following terms and conditions:

1. Purchasers: Randolph J. Hirsch and Lisa A. Schellin, husband and wife.
2. Sale to be on an "As is, where is" basis.
3. Purchase Price: \$900,000, all cash. The Purchase and Sale Agreement will not contain a financing contingency.
4. Earnest Money: \$90,000 to be deposited with Title Company/Closing Agent selected by Seller at the time Purchase and Sale Agreement is executed. Earnest money to become non-refundable after 21 day due diligence period.
5. Balance of purchase price (\$810,000) to be paid in cash at closing.
6. Subsequent to closing, Purchasers agree to diligently pursue a plan for subdivision of the property which has a maximum number of six building lots.
7. Purchaser shall be responsible for the preparation and recording of all documents necessary for this sale of property.
8. Purchaser shall submit the deed and plat for review and approval of the Town Attorney prior to closing.
9. Purchaser shall pay \$810,000.00 cash at closing.
10. Closing date shall be determined by Seller, but in no case shall be later than October 31st 2018.

Moved By _____ Seconded By _____

	AYE	NAY		AYE	NAY
Mayor Eddie Blunt	___	___	Steve Cirbee	___	___
Dallas Leamon	___	___	Bill Dellar	___	___
Frank Alger III	___	___	Burkett Lyburn	___	___
			Phil Rogers	___	___

Adopted _____ Tabled _____

July 19, 2018

Mr. Quinn Robertson

Town Manager-Town of Colonial Beach

315 Douglas Ave

Colonial Beach, VA 22443

Re: Eleanor Park Property

Dear Mr. Robertson:

I am reaching out to you in an effort to determine if pursuing the purchase of the Eleanor Park Property is viable at this point in time. Approximately two years ago my wife and I submitted a formal offer to the town. I had discussions with several members of the town government and our offer was brought up before the town council. While there seemed to be significant support by the town government, the process became bogged down due to objections raised by a few citizens.

As I had previously informed the town government, we are not out-of-town developers seeking to make a big profit. While we live in the Tampa Florida area, we have relatives who have owned property in Colonial Beach for many years, and have vacationed in the town on numerous occasions. Our intent would be to have a development plan that is in keeping with the charm of the town and enhances the immediate area. It is also our intent to build a home for our own use on one of the lots.

The offer below is identical to the one made in July 2016 with one significant difference. Subsequent to closing, we are willing to diligently pursue a plan for subdividing the parcel into no more than six lots (all of which would have a water view). We are hopeful that this change would assuage citizen concerns that the parcel would be developed in a manner that is in anyway detrimental to the town.

While I fully realize that there is a formal process required in order for the town to sell the property, including a public hearing, I would ask that we pursue such a joint endeavor only if you believe that this time around it would have a high likelihood of approval. Also, that the town is now willing to convey title in a normal matter (i.e. by special or general warranty deed, not by quit claim deed). If this is the case then I would greatly appreciate you reaching out to me either by phone call or e-mail. As an initial step I would like to receive a copy of the survey which the town had done (there had been no survey available when we made our previous offer).

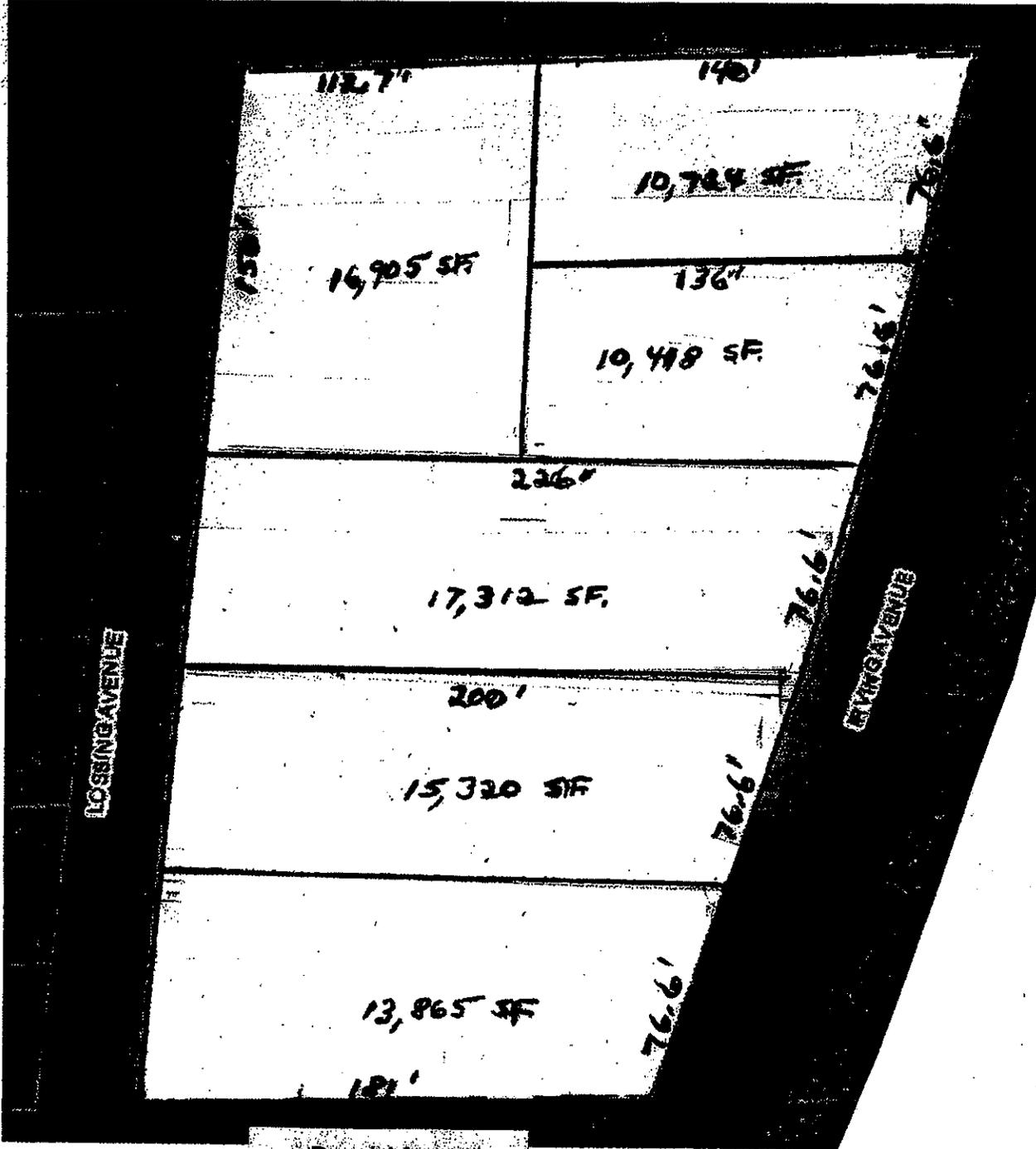
The following are the basic business terms for the purchase of the Eleanor Park Property:

1. Purchasers: Randolph J. Hirsch and Lisa A. Schellin, husband and wife
2. Sale to be on an "As is, where is" basis
3. Purchase Price: \$900,000, all cash. The Purchase and Sale Agreement will not contain a financing contingency
4. Earnest Money: \$90,000 to be deposited with Title Company/Closing Agent selected by Seller at the time Purchase and Sale Agreement is executed. Earnest money to become non-refundable after 21 day due diligence period.
5. Balance of purchase price (\$810,000) to be paid in cash at closing
6. Closing date shall be determined by Seller, but in no case shall be later than October 31st 2018.
7. Subsequent to closing, Purchasers agree to diligently pursue a plan for subdivision of the property which has a maximum number of six building lots.

Thank you for your consideration. I look forward to hearing from you.

Respectfully,

Randy Hirsch



Dandridge Lane

LOSSING AVENUE

BIRMGHAM AVENUE

112.7'

140'

130'

16,905 SF

10,724 SF

76.6'

136'

10,418 SF

76.6'

236'

17,312 SF

76.6'

200'

15,320 SF

76.6'

13,865 SF

76.6'

181'

Tab G

COUNCIL PAPER

At the regular meeting held on Wednesday, September 19, 2018 at the Colonial Beach Town Center

RESOLUTION #40-18, Authorizes Town Manager to Execute E911 Dispatch Services Agreement

WHEREAS in April, 2013 the Town of Colonial Beach entered into a five-year Agreement for dispatch services with Westmoreland County for the Colonial Beach Police Department, the Colonial Beach Volunteer Fire Department, the Colonial Beach Volunteer Rescue Squad and the Colonial Beach after hours water/utility dispatch function; and

WHEREAS on September 10, 2018 the Westmoreland County Board of Supervisors executed and forwarded the attached five-year Agreement for execution by the Town of Colonial Beach.

NOW, THEREFORE, BE IT RESOLVED the Town Council hereby authorizes the Town Manager and Town Attorney to execute the attached E911 Dispatch Services Agreement.

Moved By _____ Seconded By _____

AYE

NAY

AYE

NAY

Mayor Eddie Blunt
Dallas Leamon
Frank Alger III

Steve Cirbee
Bill Dellar
Burkett Lyburn
Phil Rogers

Adopted _____

Tabled _____

Agreement
E911 Dispatch Services
Between the Town of Colonial Beach
and Westmoreland County, VA

This Agreement made this 29th day of June, 2018, by and between the Town of Colonial Beach ("Town"), whose address is 18 North Irving Avenue, Colonial Beach, Virginia 22443, and the County of Westmoreland ("County"), whose address is 111 Polk Street, Montross, VA 22520.

For and in consideration of the mutual covenants and promises contained in this Agreement, the Town and the County agree as follows:

The purpose of the Agreement is to establish a mutually beneficial partnership that provides benefits to all of the parties by sharing the costs associated with providing dispatch services. The Town agrees to provide compensation to the County for Furnishing dispatch services for the Colonial Beach Police Department, the Colonial Beach Volunteer Fire Department, the Colonial Beach Volunteer Rescue Squad, and the Colonial Beach after hours water/utility dispatch functions for the Town. The County shall be responsible through its Sheriff's Department for all dispatch operation, including the E911 System, for the Town. The County will also receive all after hour non-emergency calls for the Colonial Beach Police Department.

The Agreement shall be for a period of five years beginning on July 1, 2018. This Agreement may be renewed by mutual written agreement of both parties. This Agreement may be terminated by either party by providing six months written notice to the other party.

This Agreement is subject to an annual appropriation of funds by both the Town and the County.

If any part of this Agreement should be declared invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.

For FY2018-2019, the Town agrees to pay to the County the actual cost of its share of the operation of the dispatch system in the same manner of prior years. Both the Town and the County acknowledge a meeting of the minds as to the Town's payment of the actual cost of the operation of the dispatch system. The County will invoice the Town for the prior month by the fifteenth of the succeeding month for the actual cost and provide documentation.

The County agrees to provide dispatch services to the Town at a level that is commensurate to the dispatch services provided on behalf of its own emergency providers.

Any amendments to this Agreement must be made in writing and approved by the Town and the County.

(SIGNATURES TO FOLLOW)

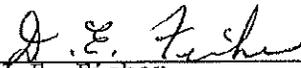
Town of Colonial Beach

Title

Date

Approved to Form
Town Attorney

County of Westmoreland


Darryl E. Fisher

Chairman, Board of Supervisors
Title

September 10, 2018

Date



Approved to Form
County Attorney