



**Minutes of the
Colonial Beach Town Council
Regular Meeting held on
Wednesday, June 21, 2017 at 6:00 p.m.**

Colonial Beach Town Center
22 Washington Avenue
Colonial Beach, VA 22443

Present

Mayor, Eddie Blunt
Vice Mayor, Dallas Leamon
Member, Frank Alger III
Member, Steve Cirbee
Member, Bill Dellar
Member, Phil Rogers

Absent

All Council Members were present.

Also Present

Town Manager, Val Foulds
Town Attorney, Andrea Erard
Police Chief, Danny Plott
Town Clerk, Kathleen Flanagan

Call to Order

Mayor Blunt called the meeting to order at 6:00 p.m.

Mayor Blunt noted that all Council Members were present.

All Council Members were present.

Prayer and Pledge of Allegiance

Without objection, Ms. Erard recited a short prayer and all in attendance recited the Pledge of Allegiance.

Motion to Move

Mr. Leamon made a motion to move Resolution #30-17, Adoption and Appropriation of Fiscal Year 2017-2018 Budget. Mr. Lyburn seconded the motion.

Mayor Blunt requested a voice vote. All in favor, signify by saying “aye.” Mr. Alger, Mr. Cirbee, Mr. Dellar, Mr. Leamon, Mr. Lyburn, Mr. Rogers, and Mayor Blunt all voted “aye.”

The motion to remove Res #30-17 passed unanimously.

Motion to Add

Mr. Leamon made a motion to add Resolution #32-17. Mr. Alger seconded the motion.

Mayor Blunt requested a voice vote. All in favor, signify by saying “aye.” Mr. Alger, Mr. Cirbee, Mr. Dellar, Mr. Leamon, Mr. Lyburn, Mr. Rogers, and Mayor Blunt all voted “aye.”

The motion to add Res #32-17 passed unanimously.

Motion to Adjourn at 8:00 p.m.

Mr. Leamon made a motion to adjourn at 8:00 p.m. Mr. Alger seconded the motion.

Mayor Blunt requested a voice vote. All in favor, signify by saying “aye.” Mr. Alger, Mr. Cirbee, Mr. Dellar, Mr. Leamon, Mr. Lyburn, Mr. Rogers, and Mayor Blunt all voted “aye.”

The motion to adjourn at 8:00 p.m. passed unanimously.

Approval of the Agenda

Mr. Lyburn made a motion to approve the agenda as amended. Mr. Alger seconded the motion.

Mayor Blunt requested a voice vote. All in favor, signify by saying “aye.” Mr. Alger, Mr. Cirbee, Mr. Dellar, Mr. Leamon, Mr. Lyburn, Mr. Rogers, and Mayor Blunt all voted “aye.”

The motion to approve the agenda passed unanimously.

Consent Agenda

There were items to consider.

Council Announcements

There were no council announcements.

Presentations

Proclamation, Designation of Ferry Landing District

Mayor Blunt read the Proclamation.

Mr. Cirbee commented that the ferry landing was actually out at Wilkerson's. Steamboats landed at the town pier. Mr. Cirbee believes it may be more appropriate to call the area 'Steamboat Landing.'

Old Business

There was no old business.

New Business

Resolution #30-17, Adoption and Appropriation of Fiscal Year 2017-2018 Budget

Mayor Blunt summarized Resolution #30-17, saying the town is not raising taxes and are hiring two new positions, one is a safety position and one will be a tourism position.

Mr. Lyburn made a motion to approve Resolution #30-17 as written. Mr. Leamon seconded the motion.

Mayor Blunt requested a roll call vote. All in favor, signify by saying "aye." Mr. Alger voted "aye," Mr. Cirbee voted "aye," Mr. Dellar voted "aye," Mr. Leamon voted "aye," Mr. Lyburn voted "aye," Mr. Rogers voted "aye," and Mayor Blunt voted "aye."

The motion to approve Resolution #30-17 passed unanimously.

RESOLUTION #30-17, ADOPTION AND APPROPRIATION OF FISCAL YEAR 2017-2018 BUDGET

BE IT RESOLVED that the Town Council, meeting in Regular Session on Wednesday, June 21, 2017, hereby adopts and appropriates the Fiscal Year 2017-2018 budget as follows:

	FY 2017 Tax Rate	FY 2018 Tax Rate	Change
Real Estate	.70	.70	0

Personal Property	3.20	3.20	0
Mobile Homes	.58	.58	0
Farm Machinery	2.60	2.60	0
Public Utilities	.70	.70	0
Boat Tax	.01	.01	0

All rates listed above are per \$100 of assessed value

PROPOSED FISCAL YEAR 2017-2018 BUDGET

	FY 2017	FY 2018	Change
General Fund Town Government	\$6,679,251	\$5,468,340	-18.14%
Transfer to School Operating Fund	\$2,299,916	\$2,299,216	-.0003%
Grand Total – General Fund	\$8,979,167	\$7,767,556	-13.5%
Utilities Fund	\$2,666,325	\$2,682,419	+0.07%

Funds appropriated in FY 2018 for Capital Improvements, including construction in progress, will not lapse at the end of the year, but shall remain appropriated for the life of the project(s) until completion or until the Town Council eliminates the appropriation.

- *The Town shall reserve the right to review the financial records of agencies who request funding from the Town as a condition of requesting funding and who do not obtain independent annual audits. Said agencies shall provide a financial statement to the Town annually; and,*
- *The Town shall reserve the right to review the financial records of agencies who request funding from the Town as a condition of requesting funding and who do obtain independent annual audits. Said agencies shall provide a financial statement to the Town annually; and,*
- *The Town shall reserve the right to review the Charter, Mission Statement or other defining document of agencies who request funding from the Town as a condition of requesting funding.*

Resolution #32-17, Amends Budget, School Fund

Mayor Blunt summarized Resolution #32-17, saying there was a minor discrepancy in the numbers in Resolution #30-17 and this resolution fixes that.

Mayor Blunt read Resolution #32-17.

Mr. Lyburn made a motion to approve Resolution #32-17 as written. Mr. Alger seconded the motion.

Mayor Blunt requested a roll call vote. All in favor, signify by saying “aye.” Mr. Alger voted “aye,” Mr. Cirbee voted “aye,” Mr. Dellar voted “aye,” Mr. Leamon voted “aye,” Mr. Lyburn voted “aye,” Mr. Rogers voted “aye,” and Mayor Blunt voted “aye.”

The motion to approve Resolution #32-17 passed unanimously.

RESOLUTION #32-17, Budget Amendment, Colonial Beach School Board

WHEREAS the Colonial Beach Town Council previously approved a budget for FY 2017-2018 for the Colonial Beach School Board; and

WHEREAS in the school operating fund, \$2,299,216 was approved; and

WHEREAS the amount that should have been approved for the school operating fund should have been \$2,299,916; and

NOW THEREFORE BE IT RESOLVED by the Colonial Beach Town Council at its regular monthly meeting on June 21, 2017 that the Colonial Beach School Board budget is amended by adding \$700.00 to the school operating fund; and

BE IT FURTHER RESOLVED that the \$700.00 is hereby appropriated and shall be available for expenditure by the Colonial Beach School Board on July 1, 2017.

Resolution #31-17, Temporary Suspension of Liaison to Administration

Mayor Blunt summarized Resolution #31-17.

Mr. Alger made a motion to approve Resolution #31-17 as written. Mr. Leamon seconded the motion.

Mayor Blunt requested a roll call vote. All in favor, signify by saying “aye.” Mr. Alger voted “aye,” Mr. Cirbee voted “abstain,” Mr. Dellar voted “aye,” Mr. Leamon voted “aye,” Mr. Lyburn voted “aye,” Mr. Rogers voted “aye,” and Mayor Blunt voted “aye.”

The motion to approve Resolution #31-17 passed with a 6-1abstention with Mr. Cirbee abstaining.

RESOLUTION #31-17, Temporary Suspension of Liaison to Administration

WHEREAS Stephen Cirbee, following the beginning of his term on the Colonial Beach Town Council on January 1, 2017 was appointed as the Administration Liaison.

NOW THEREFORE BE IT RESOLVED by the Colonial Beach Town Council at its regular monthly meeting on June 21, 2017 that Stephen Cirbee's appointment as Administration Liaison is hereby temporarily suspended, effective immediately.

Citizen Input

Robert Vaughn, Riverview Inn noted he is a business owner in town and a resident of Westmoreland County.

Mr. Vaughn implored Council to take advantage of all the benefits and pluses this community has to offer, saying the town administration is losing that opportunity.

Mr. Vaughn spoke to the temporary suspension of the liaison to administration and to the outcome of yesterday's court hearing where the court ordered the town to turn over the building permit that it has withheld for about five months.

Mr. Vaughn was subsequently told that upon his arrival the police had been called at least once.

Mr. Vaughn also noted one individual in the office held a recording device while he was there, which he found very unwelcoming.

Mr. Vaughn also noted he asked a member of staff a question unrelated and found the answer to be not expected of a "public servant," but something he has come to expect.

Mr. Vaughn then noted he has met with the Police Chief on two occasions regarding allegations of behavior in town hall. The allegations against Mr. Cirbee are unsubstantiated from the town staff and this is unfortunate for the town, its citizens and its reputation.

Mr. Vaughn said there is a light at the end of the tunnel. This community has so much to offer and because of the attitude of a few of town staff, that opportunity is being missed.

Mr. Vaughn implored council members to be good stewards of this town and take affirmative action to address those issues and concerns.

Luke Sydnor, 215 Ball Street is disappointed to hear a new business addressing such concerns in our town.

Mr. Sydnor was a rider on the ferry to Potomac Beach from Morgantown, Maryland.

Mr. Sydnor noted there never has been a ferry to the town pier, ever.

Mr. Sydnor further noted he is aware of at least ten businesses that never heard of this authorizing group or this name for this district.

Mr. Sydnor is upset that the citizens are not being considered or asked for input.

Mayor Blunt responded that the town pier work has been contracted and work on the boat ramp will begin in October.

Mayor Blunt then responded that Town Council can hold on the Proclamation until it is determined if it is historically correct or not.

Mayor Blunt looked to the Council for agreement. Mr. Alger, Mr. Lyburn, Mr. Leamon, Mr. Cirbee, Mr. Dellar, Mr. Rogers and Mayor Blunt all agreed to hold action on the Proclamation.

Steve Kennedy, Boundary Street noted citizens have felt there is a need for better communication regarding the agendas.

Mayor Blunt explained the two resolutions that were in regard to school budgets and explained the resolution that temporarily suspended the liaison to administration, all of which have been discussed at work sessions.

Eric Christensen, 18 Washington Avenue noted this isn't the first time new businesses have come to Council with problems and referenced Beach Gate Motel and the Riverview Inn.

Mr. Christensen requested Council to review the qualifications of administrative personnel so that citizens can know they are being represented.

Adjournment/Recess

Mr. Leamon made a motion to adjourn. Mr. Lyburn seconded the motion.

Mayor Blunt requested a voice vote. All in favor, signify by saying "aye." Mr. Alger, Mr. Dellar, Mr. Leamon, Mr. Rogers, Mr. Cirbee and Mayor Blunt all voted "aye."

The motion to adjourn passed with a unanimous vote.

At 6:25 p.m. the meeting was adjourned.

Kathleen Flanagan, Town Clerk